



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/14/2019    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 1:40 PM

**CCLC-246**

**West Rome Kids' Stop**

2 Mathis Drive Rome, GA 30165 Floyd County  
(706) 236-9600 kidsstopinc@yahoo.com

**Mailing Address**  
1700 Dean Street  
Rome, GA 30161

**Regional Consultant**

Twylah Tyner

Phone: (478) 314-5868  
Fax: (478) 599-9822  
twylah.tyner@decal.ga.gov

Joint with: Rachael Brown

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/14/2019	Licensing Study	Good Standing	
09/06/2018	Monitoring Visit	Good Standing	
08/25/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3's-1R	Three Year Olds	1	14	C	14	C	NA	NA	Centers
Main	Infant- Middle Rear	Two Year Olds	1	9	C	11	C	NA	NA	Art,Diapering
Main	Middle Front-Part of 3's Room	Infants and One Year Olds	1	6	C	8	C	NA	NA	Nap,Floor Play
Main	Pre-K 1-1L	PreK	2	20	C	48	C	NA	NA	Centers
Main	Pre-K 2-2L		0	0	C	41	C	NA	NA	Not In Use
Main	School Age-2R	Three Year Olds	1	5	C	12	C	NA	NA	Centers
Main	Tiny Tots-Back Right-3R	One Year Olds	1	7	C	12	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 146						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 61			Total Capacity @35 sq. ft.: 146			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of this visit was to conduct a licensings study and follow up to the previous visit on September 6, 2018.

Plan of Improvement: Developed This Date 03/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Shae Stamey, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Twylah Tyner, Consultant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rachael Brown, Consultant

\_\_\_\_\_  
Date



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### Findings Report

**Date:** 3/14/2019 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Pool not in use at this time, gates observed locked.

### Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

#### 591-1-1-.08 Children's Records

Technical Assistance

#### Technical Assistance

Ensure all children have complete attendance records.

**Technical Assistance**

Ensure complete home address for each child.  
 Ensure complete address for all release to persons.

	<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation of consultant that Clorox cleaner, toilet bowl cleaner, hand sanitizer and odor neutralizer were located in an unlocked storage cabinet and accessible to children in the Pre-K 1 1L classroom. In addition, cologne was located in a child's book bag in the Pre-K 1 1L classroom and accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/14/2019**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

	<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

Ensure all children's hands washed after diaper change.

**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation of consultant that Advil liquid was located in a child's book bag in the storage cubbies and accessible to children in the Pre-K 1 1L classroom.

**POI (Plan of Improvement)**

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

**Correction Deadline: 3/14/2019**

	<b>Policies and Procedures</b>
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**591-1-1-.27 Posted Notices****Met****Comment**

Please make sure that all required signs are posted and up to date.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Monitor vehicle condition for wear and tear.

**Correction Deadline: 9/6/2018****Corrected on 3/14/2019****Previous citation observed to be corrected on this date. Center transportation documentation showed signatures for completed second checks for routine transportation. Center has not done any field trips since last site visit.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

Ensure crib sheets are tight fitting and fully cover mattress.

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**Staff Records**

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**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 09/24/2015	
Staff # 2	Met
Date of Hire: 12/22/2011	
Staff # 3	Met
Date of Hire: 07/24/2008	
Staff # 4	Met
Date of Hire: 10/07/2016	
Staff # 5	Met
Date of Hire: 01/22/2019	
Staff # 6	Met
Date of Hire: 10/26/2017	

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 7 Met  
Date of Hire: 02/01/2018

Staff # 8 Met  
Date of Hire: 11/17/2016

Staff # 9 Met  
Date of Hire: 11/16/2018

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four file(s) for employees hired since last visit.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Correction Deadline: 9/6/2018**

**Corrected on 3/14/2019**

**Previous citation observed to be corrected on this date. All staff had satisfactory fingerprint letter dated within 12 months prior to hire date.**

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**591-1-1-.33 Staff Training Met**

**Comment**

Please ensure completed orientation checklists are documented and signed.

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.