



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/12/2019 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 6:50 PM

CCLC-24433

Sheltering Arms Educare Atlanta

404 Fulton Street SW Atlanta, GA 30312 Fulton County
 (404) 582-9100 slawrence@shelteringarmsforkids.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/12/2019	Licensing Study	Good Standing	
05/22/2019	Incident Investigation & Follow Up	Good Standing	
05/22/2019	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C 184	One Year Olds	2	8	C	8	C	NA	NA	Centers, Floor Play
Main	A 178	Infants	3	6	C	8	C	NA	NA	Floor Play
Main	B 183	Infants	2	7	C	8	C	NA	NA	Lunch, Transitioning
Main	D 188	One Year Olds	2	9	C	8	NC	NA	NA	Lunch
Main	E 191	Two Year Olds	2	8	C	8	C	NA	NA	Transitioning
Main	F 196	Two Year Olds	2	9	C	8	NC	NA	NA	Nap
Main	G 124	Three Year Olds and Four Year Olds	2	16	C	22	C	NA	NA	Nap
Main	H 131	Three Year Olds	2	140	C	22	NC	NA	NA	Nap
Main	I 153	Three Year Olds and Four Year Olds	2	15	C	22	C	NA	NA	Nap
Main	J 149	Three Year Olds	2	14	C	22	C	NA	NA	Story, Transitioning
Main	K 174	PreK	2	22	C	24	C	NA	NA	Lunch
Main	L 167	PreK	2	19	C	25	C	NA	NA	Transitioning, Story
Main	M 165	PreK	2	16	C	25	C	NA	NA	Outside, Transitioning, Story

Main	N 158	PreK	2	11	C	25	C	NA	NA	Transitioning, Story, Outside
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Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 300

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A PRESCHOOL	65	C
Main	PGR B INFANTS	10	C

Comments

Plan of Improvement: Developed This Date 09/12/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Shirleta Lawrence, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

591-1-1-.12(4) Please ensure all equipment that could pose a possible hazard is secured, including fish tanks.

Correction Deadline: 9/12/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Please ensure a cap is added to the post at the far left corner of the fencing separating the toddler and Pre-K playgrounds. Discussed checking with the manufacturer regarding the worn rubber surfacing beneath the swings on the Pre-k playground.

Food Service**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed. Discussed that for stand up toilet training in the toddler classrooms it would be best practice to add a smooth diaper changing mat to the restroom areas to ensure that the floors aren't being contaminated. Please clean the mat after each use with a disinfectant and follow normal diapering handwashing procedures.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met**

Correction Deadline: 5/22/2019

Corrected on 9/12/2019

.11(2) - Previous cite corrected. Appropriate discipline observed this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 28

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Staff # 2	Met
Date of Hire: 07/06/2017	
Staff # 3	Met
Date of Hire: 08/02/2004	
Staff # 4	Met
Date of Hire: 08/23/2000	
Staff # 5	Met
Date of Hire: 02/11/2016	
Staff # 6	Met
Date of Hire: 08/27/2018	
Staff # 7	Met
Date of Hire: 06/04/2014	
Staff # 8	Met
Date of Hire: 09/02/2018	
Staff # 9	Met

Date of Hire: 04/25/2016

Staff # 10 Met

Date of Hire: 06/30/2017

Staff # 11 Met

Date of Hire: 02/22/2016

Staff # 12 Met

Date of Hire: 07/25/2017

Staff # 13 Met

Date of Hire: 01/11/2010

Staff # 14 Met

Date of Hire: 01/04/2000

Staff # 15 Met

Date of Hire: 05/05/2019

Staff # 16 Not Met

Date of Hire: 09/12/2018

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 17 Met

Date of Hire: 01/04/2010

Staff # 18 Met

Date of Hire: 03/11/2019

Staff # 19 Met

Date of Hire: 01/09/2010

Staff # 20 Met

Date of Hire: 01/03/2010

Staff # 21 Met

Date of Hire: 09/02/2016

Staff # 22 Met

Date of Hire: 01/25/2016

Staff # 23 Met

Date of Hire: 09/01/2017

Records Reviewed: 28**Records with Missing/Incomplete Components: 2**

Staff # 24 Date of Hire: 12/11/2012	Met
Staff # 25 Date of Hire: 09/17/2017	Met
Staff # 26 Date of Hire: 05/05/2017	Met
Staff # 27 Date of Hire: 01/05/2010	Met
Staff # 28 Date of Hire: 05/30/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

Director provided five files for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(j) - Discussed portability requirements.

Correction Deadline: 9/12/2019**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on the observation of staff records that evidence of the training was not maintained on file for one staff person employed after September 30 2016.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/12/2019**591-1-1-.33 Staff Training****Not Met**

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on observation of staff records that one staff required evidence of the four hour clock hours of training in disease control or related training,

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 10/12/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.