



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:30 PM

CCLC-24433

Sheltering Arms Educare Atlanta

404 Fulton Street SW Atlanta, GA 30312 Fulton County
 (404) 582-9100 slawrence@shelteringarmsforkids.com

Mailing Address
 Same

Regional Consultant

Emma Smith

Phone: (770) 357-5106

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emma.smith@decal.ga.gov

Joint with: Shannon Curtis

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2019	Licensing Study	Good Standing	
12/27/2018	Complaint Closure	Good Standing	
11/14/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C 184	One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Floor Play, Free Play
Main	A 178	Infants	2	7	C	8	C	NA	NA	Floor Play, Free Play, Transitioning
Main	B 183	Infants	2	4	C	8	C	NA	NA	Floor Play
Main	D 188	One Year Olds and Two Year Olds	3	6	C	8	C	NA	NA	Floor Play, Centers, Free Play
Main	E 191	Two Year Olds and Three Year Olds	2	8	C	8	C	NA	NA	Floor Play, Centers, Free Play
Main	F 196	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Free Play, Floor Play, Art, Centers, Circle Time
Main	G 124	Three Year Olds and Four Year Olds	2	17	C	22	C	NA	NA	Art, Circle Time, Centers, Free Play
Main	H 131	Three Year Olds	2	16	C	22	C	NA	NA	Circle Time
Main	I 153	Three Year Olds	1	10	C	22	C	NA	NA	Circle Time
Main	J 149	Three Year Olds	2	18	C	22	C	NA	NA	Circle Time
Main	K 174	PreK	2	14	C	24	C	NA	NA	Circle Time
Main	L 167	PreK	2	17	C	25	C	NA	NA	Art
Main	M 165	PreK	3	16	C	25	C	NA	NA	Transitioning, Field Trip

Main	N 158	PreK	2	14	C	25	C	NA	NA	Field Trip, Transitioning
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Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 161

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A PRESCHOOL	65	C
Main	PGR B INFANTS	10	C

Comments

The purpose of this visit was to conduct a Licensing Study visit and follow up to previous visit conducted on 8/27/2018. The consultant provided contact information on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shirleta Lawrence, Program Official

Date

Emma Smith, Consultant

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained. Please be mindful to dust vents in the bathrooms inside the classrooms.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Please be mindful to keep all drawers locked that contain hazardous items that are accessible to the children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures in the diapering classrooms.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The consultant observed evidence of monthly fire drills conducted as of January 31, 2019.

Correction Deadline: 2/12/2019

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged that were observed in the classrooms.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date. The consultant observed staff members to be very hands on and involved with the children throughout the center.

591-1-1-.13 Field Trips(CR) **Met**

Comment

The consultant observed complete field trip documentation for field trips on 2/5/19 and 2/4/19.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position. The staff in the infant rooms stated lying the children on backs for nap time.

Staff Records

Records Reviewed: 42

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/04/2010

Staff # 2	Met
Date of Hire: 09/17/2017	
Staff # 3	Met
Date of Hire: 06/24/2016	
Staff # 4	Met
Date of Hire: 08/01/2017	
Staff # 5	Met
Date of Hire: 11/06/2014	
Staff # 6	Met
Date of Hire: 11/06/2014	
Staff # 7	Met
Date of Hire: 08/04/2017	
Staff # 8	Met
Date of Hire: 04/24/2017	
Staff # 9	Met
Date of Hire: 10/17/2016	
Staff # 10	Met
Date of Hire: 03/09/2017	
Staff # 11	Met
Date of Hire: 03/17/2017	
Staff # 12	Met
Date of Hire: 08/14/2017	
Staff # 13	Met
Date of Hire: 02/23/2009	
Staff # 14	Met
Date of Hire: 01/13/2010	
Staff # 15	Met
Date of Hire: 09/01/2017	
Staff # 16	Met
Date of Hire: 07/30/2012	

Staff # 17	Met
Date of Hire: 03/01/2020	
Staff # 18	Met
Date of Hire: 01/25/2016	
Staff # 19	Met
Date of Hire: 12/18/2006	
Staff # 20	Met
Date of Hire: 06/07/2018	
Staff # 21	Met
Date of Hire: 02/19/2018	
Staff # 22	Met
Date of Hire: 08/23/2000	
Staff # 23	Met
Date of Hire: 10/20/2018	
Staff # 24	Met
Date of Hire: 08/15/2017	
Staff # 25	Met
Date of Hire: 11/18/2014	
Staff # 26	Met
Date of Hire: 06/08/2016	
Staff # 27	Met
Date of Hire: 10/30/2000	
Staff # 28	Met
Date of Hire: 01/11/2010	
Staff # 29	Met
Date of Hire: 12/10/2012	
Staff # 30	Met
Date of Hire: 06/15/2016	
Staff # 31	Met
Date of Hire: 01/25/2010	

Records Reviewed: 42**Records with Missing/Incomplete Components: 0**

Staff # 32 Date of Hire: 07/06/2017	Met
Staff # 33 Date of Hire: 03/29/2016	Met
Staff # 34 Date of Hire: 11/03/2015	Met
Staff # 35 Date of Hire: 12/14/2010	Met
Staff # 36 Date of Hire: 01/04/2010	Met
Staff # 37 Date of Hire: 01/04/2010	Met
Staff # 38 Date of Hire: 02/22/2016	Met
Staff # 39 Date of Hire: 09/15/2014	Met
Staff # 40 Date of Hire: 07/26/2017	Met
Staff # 41	Met
Staff # 42 Date of Hire: 08/28/2017	Met

Staff Credentials Reviewed: 42

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met****Comment**

Criminal record checks were observed to be complete for all staff members, including the three new hires since August visit.

591-1-1-.14 First Aid & CPR **Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.