



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/22/2018 **VisitType:** Monitoring Visit

**Arrival:** 2:40 PM

**Departure:** 5:50 PM

**CCLC-24191**

**Learning Bridge @ Johns Creek Elementary, The**

6205 Old Atlanta Road Suwanee, GA 30024 Forsyth County  
 (404) 680-6304 learningbridge@comcast.net

**Regional Consultant**

Iko Blackmon

Phone: (404) 276-7844

Fax: (770) 342-3060

iko.blackmon@dec.al.ga.gov

**Mailing Address**

5765 Keith Bridge Road  
 Cumming, GA 30041

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2018	Monitoring Visit	Good Standing	
01/31/2018	Licensing Study	Good Standing	
09/13/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Six Year Olds and Over	4	74	C	171	C	NA	NA	Centers, Homework
Main	Gym		0	0	C	160	C	NA	NA	Not In Use
Main	Multi-purpose		0	0	C	56	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 100						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Centers Request			
Total # Children this Date: 74						Total Capacity @25 sq. ft.: 0	Building @25 capacity limited by Centers Request			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Lower playground	663	C

**Comments**

The purpose of this visit was to conduct a Monitoring Visit. Consultant reviewed and discussed visit report with the Center Director on this date. A one-day Criminal Records Check letter was also left with the Center this date.

Plan of Improvement: Developed This Date 10/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Jeannette Bent, Program Official

Date

Iko Blackmon, Consultant

Date



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### Findings Report

**Date:** 10/22/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

On this date, Consultant observed equipment, furniture, and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director stated that the program does not participate in Swimming and Water activities. Consultant discussed Swimming and Water requirements with Center Director and stated that prior to participating in Swimming and Water activities, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming and Water Activity Rules.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The School - Age Only Child Care Learning Center is Licensed to provide care to children five - years and older. Routine diapering is not required. Consultant discussed with Center Director diapering procedures for children with disabilities.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met**

**Correction Deadline: 1/31/2018**

**Corrected on 10/22/2018**

**.20(1) - Previous citation observed corrected. On this date, Consultant observed completed parental authorizations for Auvi-Q and Epi Pen medications.**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director stated that the Center does not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The School - Age Afterschool program is Licensed to care for children ages five - years and older. Sleeping and resting equipment and nap time are not required.

<b>Staff Records</b>
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**Records Reviewed: 5****Records with Missing/Incomplete Components: 1**

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Staff # 1

Met

Date of Hire: 08/12/2003

Staff # 2

Not Met

Date of Hire: 09/26/2007

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3	Met
Date of Hire: 06/08/2015	
Staff # 4	Met
Date of Hire: 08/06/2018	
Staff # 5	Met
Date of Hire: 08/06/2018	

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**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1.) (b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined, based on Consultant review of Staff records, that a Satisfactory Comprehensive COGENT Criminal Records Check Determination was not completed regarding one (1) of five (5) Center Employees; the Center Director.

**POI (Plan of Improvement)**

On this date, Consultant observed a current National Satisfactory Criminal Records Check Determination letter on file regarding the Center Director. Consultant discussed with the Center Director that the Director is required to obtain a Satisfactory Comprehensive Criminal Records Check Determination letter. Consultant also discussed with Center Director, that prior to obtaining a Satisfactory Comprehensive Criminal Records Check Determination letter, the Director must be directly supervised at all times, by a Center Employee with a Satisfactory Comprehensive Criminal Records Check Determination letter, issued by the Department. Further, the Center will ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

**Correction Deadline: 10/23/2018****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined, based on Consultant review of Staff records, that a Satisfactory Fingerprint Criminal Records Check Determination letter was not ported within the preceding 12 months from the hire date, regarding one (1) of five (5) Center Employees; the Center Director.

**POI (Plan of Improvement)**

The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.

**Correction Deadline: 10/23/2018**

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 3/2/2018**

**Corrected on 10/22/2018**

**.14(1) - Previous citation observed corrected. On this date, Consultant observed current evidence of completed CPR and First Aid Certification regarding the Center Director.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.