



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/11/2019    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 9:50 AM    **Departure:** 12:45 PM

**CCLC-24093**

**Discovery Point #52**

1815 Old Alabama Road Roswell, GA 30076 Fulton County  
(770) 649-1110 discoverypoint52@gmail.com

**Regional Consultant**

Emma Smith

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emma.smith@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/11/2019	Complaint Closure	Good Standing	
07/11/2019	Complaint Investigation & Licensing Study	Good Standing	
05/21/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Left	Infants	2	6	C	21	C	NA	NA	Feeding,Free Play,Floor Play
Main	B- Second Left		0	0	C	15	C	NA	NA	Not In Use
Main	C- Third Left	Two Year Olds	2	10	C	20	C	NA	NA	Free Play,Floor Play
Main	D- Cafeteria		0	0	C	43	C	NA	NA	Not In Use
Main	E- First Right	Two Year Olds	1	9	C	21	C	NA	NA	Floor Play
Main	F- Second Right	Three Year Olds	1	14	C	24	C	NA	NA	Centers
Main	G- Third Right	Three Year Olds	1	12	C	25	C	NA	NA	Centers
Main	H- Fourth Right		0	0	C	26	C	NA	NA	Not In Use
Main	I- Fifth Right	PreK	1	15	C	36	C	NA	NA	Outside,Transitioning
Total Capacity @35 sq. ft.: 231						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 231			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of this visit is to conduct a licensing study and follow-up to the previous visit on May 21, 2019.

The consultant left a one-day letter, A to Z Background Check video affidavit, and read the consultant script to the director on this date for one staff member whose criminal record check was outside of portability.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Yvette Rijo, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 7/11/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:50 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12 - Please ensure all equipment and furniture are properly secured in the classrooms.

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

**Technical Assistance**

591-1-1-.08 - Please ensure parents completely fill out emergency contact information to include address of authorized persons to pick up the child.

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication at this time.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills on this date. The last fire drill was conducted June 4, 2019 and the last tornado drill was March 17, 2019.

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete for field trip taken on June 27, 2019 to Bowlero.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

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**Records Reviewed: 9****Records with Missing/Incomplete Components: 1**

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Staff # 1 Met

Date of Hire: 02/01/2008

Staff # 2 Met

Date of Hire: 12/21/2007

Staff # 3 Met

Date of Hire: 03/17/2009

Staff # 4 Met

Date of Hire: 11/12/2018

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 1**

Staff # 5 Date of Hire: 12/05/2018	Met
Staff # 6 Date of Hire: 03/17/2009	Met
Staff # 7 Date of Hire: 11/02/2009	Met
Staff # 8 Date of Hire: 09/17/2007	Met
Staff # 9 Date of Hire: 07/30/2017 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Dissatisfied	Not Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that one of seventeen staff criminal record check letter was not ported within the preceding 12 months from the hire date. The consultant left a one-day letter, A to Z Background Check video affidavit, and read the consultant script to the director on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will start monitoring all staff criminal record check dates to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately watch the videos to ensure CRC rules are maintained.

**Correction Deadline: 7/11/2019**

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**The following information is associated with a Complaint Investigation Visit:**

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**Activities and Equipment**

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**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 3/5/2019**

**Corrected on 7/11/2019**

**.03(9) - The previous citation was observed to be corrected on this date.**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Correction Deadline: 5/21/2019**

**Corrected on 7/11/2019**

**.15(8) - The previous citation was corrected on this date. The consultant observed allergy lists and milk and water cups to be labeled in the kitchen on this date.**