



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2018 **VisitType:** Monitoring Visit

Arrival: 9:35 AM

Departure: 11:35 AM

CCLC-2400

Augusta Preparatory Day School Extendo

265 Flowing Wells Road Martinez, GA 30907 Columbia County
(706) 434-4062 kenietha.mcrae@augustaprep.org

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@dec.al.ga.gov

Mailing Address

265 Flowing Wells Road
Martinez, GA

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2018	Monitoring Visit	Good Standing	
10/31/2017	Licensing Study	Good Standing	
05/10/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	16	C	19	C	NA	NA	Centers
Main	1st Right	Three Year Olds and Four Year Olds	2	6	C	19	C	NA	NA	Art, Centers
Main	2nd Left	PreK	2	14	C	24	C	NA	NA	Centers
Main	2nd Right	Three Year Olds and Four Year Olds	3	6	C	19	C	NA	NA	Snack
Main	Cafetorium		0	0	C	63	C	NA	NA	
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	160	C

Comments

The consultant discussed the upcoming deadline of October 1, 2018 for the Comprehensive Background Checks at this visit.

Plan of Improvement: Developed This Date 03/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kenietha McRae, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that plastic grocery bags were observed accessible to children on low shelves in the 1st Left, 1st Right, 2nd Left, and 2nd Right Classrooms on this date. It was further determined that in the 1st Right Classroom, a staff purse was observed on a low shelf accessible to children. It was further determined in the 2nd Left Classroom, hand sanitizer was observed on a low shelf and a staff purse, plastic grocery bags, and other hazards were observed in an open closet accessible to children. It was further determined that in the 2nd Right Classroom, an open closet was observed to contain plastic grocery bags and other hazards accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The Center will also remind staff to keep all closets closed and locked when not in use.

Correction Deadline: 3/28/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that a large hole was observed present between the climbing equipment and the front white fence which is a potential tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The Center will ensure that all holes children have dug on the playground are filled in daily.

Correction Deadline: 3/28/2018

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined, based on observation, that torn mats were observed with foam exposed throughout the program. The mats were unable to be washed and sanitized on this date.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 3/28/2018

Staff Records

Records Reviewed: 12	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
Date of Hire: 08/01/2007	
Staff # 2	Met
Date of Hire: 09/05/2012	
Staff # 3	Met
Date of Hire: 08/01/2005	
Staff # 4	Met
Date of Hire: 08/01/2007	
Staff # 5	Met
Date of Hire: 08/01/2013	
Staff # 6	Met
Date of Hire: 01/02/2018	
Staff # 7	Met
Date of Hire: 08/07/2017	
Staff # 8	Met
Date of Hire: 08/11/2017	
Staff # 9	Met
Date of Hire: 10/01/2017	
Staff # 10	Met
Date of Hire: 08/11/2017	
Staff # 11	Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Date of Hire: 01/01/2014

Staff # 12

Met

Date of Hire: 08/07/2017

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

The consultant observed all Center staff to comply with all applicable laws and regulations on this date.

Correction Deadline: 3/28/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.