



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/27/2019 **VisitType:** Monitoring Visit

**Arrival:** 8:35 AM

**Departure:** 10:00 AM

**CCLC-2393**

**First Baptist Church Weekday**

164 Dalton Street Ellijay, GA 30540 Gilmer County  
 (706) 276-6500 weekday@fbcellijay.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

**Mailing Address**

164 Dalton St  
 Ellijay, GA 30540

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/27/2019	Monitoring Visit	Good Standing	
12/21/2018	Licensing Study	Good Standing	
07/26/2018	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	F-12 (School Age)		0	0	C	13	C	18	C	
Main	F-14 (School-Age)		0	0	C	13	C	NA	NA	
Main	Room 101 Main Hall 4th Right	One Year Olds and Two Year Olds	2	7	C	16	C	NA	NA	Diapering, Free Play
Main	Room 103 Main Hall 3rd Right	Two Year Olds	2	11	C	16	C	NA	NA	Centers
Main	Room 106 Main Hall 2nd Right	Three Year Olds and Four Year Olds	2	12	C	20	C	28	C	Centers
Main	Room 107-Main Hall 1st Right	Infants and One Year Olds	3	6	C	16	C	NA	NA	Nap, Floor Play, Diapering
Main	Room 113 Back Hall 1st Right	Four Year Olds and Five Year Olds	1	9	C	16	C	NA	NA	Centers
Main	Room 117 Back Hall 2nd Right	Three Year Olds and Four Year Olds	1	3	C	15	C	NA	NA	Transitioning
Main	Room 120 Back Hall 1st Left	Two Year Olds and Three Year Olds	1	4	C	12	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 150				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 150				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground Right Side	19	C

Main	Older Playground-Left Side	29	C
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**Comments**

Follow up to the previous Licensing Study that was conducted on December 21, 2018 was completed on this date.

A ten year history form was provided and reviewed with the Director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Marcie Penland, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

#### Comment

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

#### Comment

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Director stated that no medication has been administered since the previous visit was conducted on December 21, 2018.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/15/2018	
Staff # 2	Met
Date of Hire: 05/02/2016	
Staff # 3	Met
Date of Hire: 11/02/2016	
Staff # 4	Met
Date of Hire: 01/01/2019	
Staff # 5	Met
Date of Hire: 09/01/2006	
Staff # 6	Met
Date of Hire: 08/06/2018	
Staff # 7	Met
Date of Hire: 10/02/2017	

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

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Staff # 8 Date of Hire: 11/28/2017	Met
Staff # 9 Date of Hire: 11/02/2016	Met
Staff # 10 Date of Hire: 01/29/2018	Met
Staff # 11 Date of Hire: 01/01/1999	Met
Staff # 12 Date of Hire: 11/02/2016	Met
Staff # 13 Date of Hire: 11/01/1983	Met
Staff # 14 Date of Hire: 08/22/2018	Met
Staff # 15 Date of Hire: 01/30/2018	Met
Staff # 16 Date of Hire: 05/14/2018	Met
Staff # 17 Date of Hire: 07/18/2018	Met
Staff # 18 Date of Hire: 01/01/1999	Met
Staff # 19 Date of Hire: 03/18/2016	Met
Staff # 20 Date of Hire: 01/01/1999	Met

**Staff Credentials Reviewed: 20**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided two files for employees hired since last visit on December 21, 2018. Twenty staff employed on this date were observed to have satisfactory criminal record checks on file.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.