



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2017 **VisitType:** Licensing Study

Arrival: 1:05 PM

Departure: 3:45 PM

CCLC-2393

First Baptist Church Weekday

164 Dalton Street Ellijay, GA 30540 Gilmer County
(706) 276-6500 weekday@fbcellijay.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

164 Dalton St
Ellijay, GA 30540

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2017	Licensing Study	Good Standing	
04/12/2017	Monitoring Visit	Good Standing	
11/21/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	F-12 (School Age)		0	0	C	13	C	18	C	
Main	F-14 (School-Age)		0	0	C	13	C	NA	NA	
Main	Room 101 Main Hall 4th Right	One Year Olds and Two Year Olds	1	8	C	16	C	NA	NA	Nap
Main	Room 103 Main Hall 3rd Right	Two Year Olds and Three Year Olds	2	13	C	16	C	NA	NA	Nap
Main	Room 106 Main Hall 2nd Right	Three Year Olds	1	12	C	20	C	28	C	Nap
Main	Room 107-Main Hall 1st Right	Infants and One Year Olds	2	8	C	16	C	NA	NA	Floor Play, Feeding, Nap
Main	Room 113 Back Hall 1st Right	Four Year Olds and Five Year Olds	1	9	C	16	C	NA	NA	Nap
Main	Room 117 Back Hall 2nd Right		0	0	C	15	C	NA	NA	
Main	Room 120 Back Hall 1st Left		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 150				
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 150				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground Right Side	19	C


Main	Older Playground-Left Side	29	C
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Comments

Follow up to the previous Monitoring Visit that was conducted on April 12, 2017 was completed on this date.

Plan of Improvement: Developed This Date 11/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
<p>Important New Deadlines:</p> <p>Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.</p> <p>Get started today! Sign up by completing a short online application: https://qualityrated.dec.al.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov</p>	

Marcie Penland, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

Date: 11/15/2017 **VisitType:** Licensing Study

Arrival: 1:05 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment was observed to be secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Not Met**

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined by consultant's observation that a teacher in the one year old classroom did not wash their hands after diapering a child.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 11/15/2017

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **N/A**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 09/18/2017

Staff # 2 Met

Date of Hire: 05/02/2016

Staff # 3 Met

Date of Hire: 11/02/2016

Staff # 4 Met

Date of Hire: 04/01/2005

Staff # 5 Met

Date of Hire: 09/01/2006

Staff # 6 Met

Date of Hire: 06/06/2017

Staff # 7 Met

Date of Hire: 10/12/2017

Staff # 8 Met

Date of Hire: 10/02/2017

Staff # 9 Met

Date of Hire: 09/05/2017

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 10 Date of Hire: 11/02/2016	Met
Staff # 11 Date of Hire: 01/01/1999	Met
Staff # 12 Date of Hire: 07/10/2017	Met
Staff # 13 Date of Hire: 06/13/2016	Met
Staff # 14 Date of Hire: 11/02/2016	Met
Staff # 15 Date of Hire: 11/01/1983	Met
Staff # 16 Date of Hire: 10/09/2017	Met
Staff # 17 Date of Hire: 02/10/2017	Met
Staff # 18 Date of Hire: 01/01/1999	Met
Staff # 19 Date of Hire: 03/18/2016	Met
Staff # 20 Date of Hire: 01/01/1999	Met
Staff # 21 Date of Hire: 12/19/2016	Met

Staff Credentials Reviewed: 21

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete for all twenty one staff members employed on this date, which included six new employees.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Met

Comment

Observed - Documentation Of Training for the 2016 year.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed staff comply with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision