



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2018 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 4:30 PM

CCLC-23914

Discovery Point Child Development Center #24

4015 Discovery Drive Alpharetta, GA 30004 Forsyth County
(770) 664-1773 discoverypoint24@gmail.com

Regional Consultant

Shamonica Sanders

Phone: (404) 478-4593

Fax: (404) 478-4594

shamonica.sanders@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/07/2018	Licensing Study	Good Standing	
03/05/2018	LS POI Follow Up	Good Standing	
02/26/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L	Infants	1	5	C	19	C	NA	NA	Floor Play,Nap
Main	B 2L	Infants and One Year Olds	1	5	C	16	C	NA	NA	Nap
Main	C 3L	One Year Olds	2	8	C	21	C	NA	NA	Nap
Main	Cafeteria		0	0	C	41	C	NA	NA	
Main	D 1R	Two Year Olds	2	16	C	21	C	NA	NA	Nap,Transitioning
Main	E 2R	Three Year Olds	1	15	C	26	C	NA	NA	Nap
Main	F 3R	PreK	2	21	C	26	C	NA	NA	Transitioning,Nap
Main	G 4R	Three Year Olds and Four Year Olds	2	19	C	29	C	NA	NA	Nap
Main	H 5R	PreK	4	35	C	35	C	NA	NA	Transitioning,Nap

Total Capacity @35 sq. ft.: 234

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 124 Total Capacity @35 sq. ft.: 234

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	22	C
Main	Playground B	89	C
Main	Playground C	77	C

Comments

Consultant was not able to complete inspection report due to error message with MyKoala, chapter information missing in report. Consultant reviewed findings/technical assistance information with director on this date. The inspection report will be completed once Development Team make repairs to MyKoala system. Consultant will email inspection report to the center once corrections/repairs are made.

Plan of Improvement: Developed This Date 11/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tammy Hart, Program Official

Date

Shamonica Sanders, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 3/5/2018

Corrected on 11/7/2018

.08(6) - Observed appropriate authorization and pick up during after school departure.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Capacities were observed met in the classrooms on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Technical Assistance

591-1-1-.26 - Please be mindful of small standing water puddles located at the base of the slides.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Center Back Playground: It was determined based on consultant's observation that the red merry-go-round has one of five bicycles with a broken pedal.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 11/7/2018

Food Service

591-1-1-.18 Kitchen Operations **Technical Assistance**

Technical Assistance

591-1-1-.18 - Discussed storage of disposal plates located in the kitchen pantry.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance

591-1-1-.17 - Discussed water temperature in classrooms with the center director.

Correction Deadline: 3/5/2018

Corrected on 11/7/2018

.17(7) - Proper handwashing procedures observed on this date.

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 3/5/2018

Corrected on 11/7/2018

.20(1) - Observed medication records to be completed to its entirety on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 3/10/2018

Corrected on 11/7/2018

.21(1)(p) - Observed completed emergency plans on file on this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be completed correctly from the summer months, no current field trips provided.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/28/2015

Staff # 2

Met

Date of Hire: 08/10/2012

Staff # 3

Met

Date of Hire: 09/10/2018

Staff # 4

Met

Date of Hire: 10/29/2018

Staff # 5

Met

Date of Hire: 01/29/2007

Staff # 6 Date of Hire: 08/21/2000	Met
Staff # 7 Date of Hire: 07/14/2016	Met
Staff # 8 Date of Hire: 07/05/2018	Met
Staff # 9 Date of Hire: 10/20/2014	Met
Staff # 10 Date of Hire: 10/07/2018	Met
Staff # 11 Date of Hire: 04/05/2017	Met
Staff # 12 Date of Hire: 05/14/2018	Met
Staff # 13 Date of Hire: 07/23/2018	Met
Staff # 14 Date of Hire: 05/14/2018	Met
Staff # 15 Date of Hire: 10/07/2018	Met
Staff # 16 Date of Hire: 08/08/2018	Met
Staff # 17 Date of Hire: 07/11/2017	Met
Staff # 18 Date of Hire: 09/17/2007	Met
Staff # 19	Met
Staff # 20 Date of Hire: 07/30/2018	Met
Staff # 21	Met

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Date of Hire: 08/25/2018

Staff # 22

Met

Date of Hire: 07/30/2018

Staff # 23

Met

Date of Hire: 08/05/2016

Staff # 24

Met

Date of Hire: 02/10/2016

Staff # 25

Met

Date of Hire: 07/30/2018

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided thirteen files for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff observed to completed approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 3/5/2018

Corrected on 11/7/2018

.32(7) - Observed adequate supervision on this date.