



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/19/2021 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:15 AM **Departure:** 12:45 PM

CCLC-23803

Foundation Academy

2894 Highway 41 North Fort Valley, GA 31030 Houston County
 (478) 987-8623 foundationacademy07@yahoo.com

Regional Consultant

Charlene Story

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charlene.story@dec.al.ga.gov

Mailing Address

2894 US Hwy 41N
 Fort Valley, GA 31030

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/19/2021	Complaint Investigation & Licensing Study	Good Standing	
08/19/2021	Complaint Closure	Good Standing	
03/30/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	101 1st lft	Infants	1	6	C	13	C	NA	NA	Nap,Floor Play,Feeding
Building 1	102 A front	Infants	1	5	C	12	C	NA	NA	Floor Play,Diapering
Building 1	102 B back	Infants	1	6	C	11	C	NA	NA	Floor Play,Feeding
Building 1	103	Two Year Olds	2	13	C	22	C	NA	NA	Free Play,Centers
Building 1	104 4th lft	Two Year Olds	2	11	C	22	C	NA	NA	Centers,Free Play
Building 1	105 A front	Three Year Olds	1	12	C	15	C	NA	NA	Centers
Building 1	105 B back	Two Year Olds and Three Year Olds	1	10	C	16	C	NA	NA	Centers
Building 1	106 A front	One Year Olds	2	10	C	15	C	NA	NA	Free Play
Building 1	106 B back		0	0	C	16	C	NA	NA	
Building 1	107 A front	One Year Olds	1	8	C	16	C	NA	NA	Free Play
Building 1	107 B back	One Year Olds	2	13	C	15	C	NA	NA	Free Play
Building 1	108 1st rt.		0	0	C	25	C	NA	NA	

Building 1	113 upstairs rt		0	0	C	11	C	NA	NA	
Building 1	114 upstairs back		0	0	C	32	C	NA	NA	
Total Capacity @35 sq. ft.: 241			Total Capacity @25 sq. ft.: 0							
Building 2	116 1st rt	Three Year Olds	1	10	C	22	C	NA	NA	Centers
Building 2	117 2nd rt		0	0	C	21	C	NA	NA	
Building 2	118 3rd rt	Four Year Olds	1	13	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 117			Total Capacity @35 sq. ft.: 306				Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	A front	24	C
Building 1	B back lft	43	C
Building 1	C rt	181	C
Building 2	D back	200	C


Comments

The purpose of this visit was to conduct a Licensing Study. This visit was conducted virtually with the Provider and the Consultant.

The Consultant read the Criminal Records Check script to the Director.
The Director was given the Affidavit to watch the 10 training videos with a deadline of August 28, 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Amy Hopper, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized. Just a reminder to complete the full enrollment forms. There should be no blank spaces.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A virtual visit was conducted on this date, hand washing was not observed. Proper hand washing of children and staff was discussed with the staff and director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Consultant discussed with the Director to ensure all drills are conducted accordingly every month or six months as required.

Correction Deadline: 8/24/2021

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required for your Annual Inspection.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

A virtual visit was conducted on this date and discipline was not directly observed. Age appropriate discipline was discussed with staff on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Due to connection issues, the consultant was unable to complete a virtual walk through of the bus.

Correction Deadline: 3/31/2021

Corrected on 8/19/2021

.36(7)(c)2. - This citation was observed to be corrected on this date. Based on review of transportation records, the consultant observed that children marked when entering and exiting the bus each time of transportation during the weeks of August 3 and August 16, 2021. Transportation was not provided during the week of August 9, 2021, due to COVID-19 exposure.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 01/05/2011

Staff # 2 Met
Date of Hire: 06/01/2021

Staff # 3 Date of Hire: 05/17/2021	Met
Staff # 4 Date of Hire: 03/15/2020	Met
Staff # 5 Date of Hire: 09/18/2019	Met
Staff # 6 Date of Hire: 08/01/2016	Met
Staff # 7 Date of Hire: 08/01/2014	Met
Staff # 8 Date of Hire: 10/23/2020	Met
Staff # 9 Date of Hire: 03/22/2021	Met
Staff # 10 Date of Hire: 10/15/2018	Met
Staff # 11 Date of Hire: 12/07/2011	Met
Staff # 12 Date of Hire: 06/20/2019	Met
Staff # 13 Date of Hire: 12/10/2007	Met
Staff # 14 Date of Hire: 04/11/2017	Met
Staff # 15 Date of Hire: 08/01/2008	Met
Staff # 16 Date of Hire: 10/02/2013	Met
Staff # 17 Date of Hire: 03/24/2021	Met

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 18	Met
Date of Hire: 06/21/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 04/10/2019	
Staff # 20	Met
Date of Hire: 07/01/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 09/10/2019	
Staff # 22	Met
Date of Hire: 08/29/2017	
Staff # 23	Met
Date of Hire: 12/04/2020	
Staff # 24	Met
Date of Hire: 12/04/2020	
Staff # 25	Met
Date of Hire: 07/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Date of Hire: 10/02/2008	
Staff # 27	Met
Date of Hire: 08/17/2020	
Staff # 28	Met
Date of Hire: 02/13/2019	
Staff # 29	Met
Date of Hire: 05/07/2014	
Staff # 30	Met
Date of Hire: 09/04/2019	
Staff # 31	Met
Date of Hire: 06/06/2019	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of staff records that two newly hired staff members that had not been ported into the facility's DECAL KOALA system.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 8/19/2021

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Director provided files for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required ten hour staff training for the year 2020.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.