



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/24/2018 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 12:00 PM

CCLC-23655

Saint James Early Learning Center

8412 Whitfield Avenue Savannah, GA 31406 Chatham County
 (912) 629-2430 wharrison@stjamesav.com

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@decal.ga.gov

Mailing Address

8412 Whitefield Avenue
 Savannah, GA 31406

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/24/2018	Monitoring Visit	Good Standing	
02/26/2018	Licensing Study	Good Standing	
08/15/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	2	8	C	18	C	NA	NA	Art
Main	B	Two Year Olds	2	13	C	19	C	NA	NA	Diapering, Free Play
Main	C	Three Year Olds and Four Year Olds	2	12	C	19	C	NA	NA	Art, Centers
Total Capacity @35 sq. ft.:			56			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground One	31	C
Main	Sm. Plgr.-Off Rm A	6	C

Comments

Plan of Improvement: Developed This Date 10/24/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Wendy L Harrison, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 3/28/2018

Corrected on 10/24/2018

.06(4) - The previous citation has been corrected.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Correction Deadline: 2/26/2018

Corrected on 10/24/2018

.25(3) - The previous citation has been corrected.

Technical Assistance

591-1-1-.25(3) - Discussed with the director about checking to see if the hot water valve is working at one of the bathroom sinks in room C.

Correction Deadline: 10/24/2018

591-1-1-.26 Playgrounds(CR)**Met****Comment**

The children are not currently using the big playground due to renovations. The small playground was in good condition and no hazards observed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that one child hands were not washed after diapering

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 10/24/2018

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Cots and bedding was observed to be properly stored.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/02/2010

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 2 Date of Hire: 08/01/2018	Met
Staff # 3 Date of Hire: 08/13/2015	Met
Staff # 4 Date of Hire: 06/07/2010	Met
Staff # 5 Date of Hire: 05/15/2017	Met
Staff # 6 Date of Hire: 05/14/2018	Met
Staff # 7 Date of Hire: 05/02/2014	Met
Staff # 8 Date of Hire: 10/18/2016	Met
Staff # 9 Date of Hire: 05/01/2013	Met
Staff # 10 Date of Hire: 03/02/2017	Met
Staff # 11 Date of Hire: 11/28/2017	Met
Staff # 12 Date of Hire: 07/10/2009	Met
Staff # 13 Date of Hire: 05/31/2018	Met
Staff # 14 Date of Hire: 06/12/2017	Met
Staff # 15 Date of Hire: 05/03/2009	Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided 3 files for employees hired since last visit. Criminal record checks were complete.

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 2/26/2018

Corrected on 10/24/2018

.09(1)(c) - Criminal record checks were complete.

591-1-1-.33 Staff Training **Defer**

Correction Deadline: 3/28/2018

Corrected on 10/24/2018

.33(3) - The previous citation has been corrected. Observed Health and Safety training for required staff.

Defer

591-1-1-.33(6)-Annual training for 2017 was evaluated on February 26, 2018. Annual training for 2018 will be evaluated during first visit of 2019.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 3/28/2018

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 2/26/2018

Corrected on 10/24/2018

.32(4)(b) - The previous citation has been corrected. The center was observed to maintain required ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.