



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/20/2017 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 1:30 PM

**CCLC-23650**

**The Lady Bamford Early Childhood Education Center**

1410 Richards Street Savannah, GA 31415 Chatham County  
 (912) 944-1671 Tammymixon321@hotmail.com

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@dec.al.ga.gov

**Mailing Address**

1601 Drayton Street  
 Savannah, GA 31401

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2017	Licensing Study	Good Standing	
03/09/2017	Licensing Study	Good Standing	
11/08/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Cruisers	One Year Olds	1	6	C	10	C	NA	NA	Floor Play
Main	B-Creepers	Infants and One Year Olds	2	3	C	10	C	NA	NA	Floor Play
Main	C-Explorers	Two Year Olds	2	8	C	13	C	NA	NA	Free Play
Main	D-Trail blazers	Three Year Olds and Four Year Olds	2	11	C	15	C	NA	NA	Circle Time, Centers
Main	E-Navigators	PreK	2	17	C	25	C	NA	NA	Circle Time
Main	F-Jaquars	Four Year Olds and Five Year Olds	2	9	C	23	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 11/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Kimberly Simmons, Program Official

Date

Kati Cosby, Consultant

Date



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### Findings Report

**Date:** 11/20/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

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**591-1-1-.08 Children's Records****Met****Correction Deadline: 11/22/2016****Corrected on 11/20/2017****.08(a)-(f) - Previous citation was corrected in that all children's files were observed to be corrected on this date.****Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Correction Deadline: 11/8/2016****Corrected on 11/20/2017****.25(13) - Previous citation was corrected in that no hazards were observed on this date.****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observations, that the walls in Classrooms A, B, C, D, E and F had chipping paint. It was further determined that in Classroom C, a the floor and table were not cleaned after breakfast and the children were eating food that had fallen on the floor.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 12/20/2017**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 3/19/2017****Corrected on 11/20/2017****.26(7) - Previous citation was corrected on this date in that all fall zones measured an appropriate amount of resilient surfacing.****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Correction Deadline: 3/9/2017****Corrected on 11/20/2017****.15(3) - Previous citation was corrected in that the Consultant observed the Center to be following the baby bottle and formula requirements.****Health and Hygiene**

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**591-1-1-.07 Children's Health****Met****Correction Deadline: 11/8/2016**

Corrected on 11/20/2017

.07(5) - Previous citation was corrected in that no hazards were observed to be around children's necks on this date.

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Diapering requirements discussed

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on observations, that in Classroom C a child wiped his nose with a toy and did not wash their hands.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 11/20/2017**

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**591-1-1-.20 Medications(CR)**

**Met**

**Correction Deadline: 11/8/2016**

Corrected on 11/20/2017

.20(3) - Previous citation was corrected in that the Center staff stated that no medication had been given since the last visit. Consultant discussed documentation procedures.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the Center did not conduct Fire Drills during August and September of 2017.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 11/25/2017**

**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Consultant discussed with person in charge that teachers need to be aware of their tone of voice when redirecting and that positive, developmentally appropriate statements be used in the classroom.

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**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Observed-Complete Documentation

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined, based on review of records, that on November 16, 2017, the Center did not account for the unload check for nine children transported back to the Center after a field trip to the Wesley Community Center.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 11/21/2017**

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

**Comment**

Correct number of mats; disinfecting discussed

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Staff Records**

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/30/2017	
Staff # 2	Met
Date of Hire: 08/16/2013	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 09/15/2009	
Staff # 5	Met
Date of Hire: 04/11/2017	
Staff # 6	Met
Date of Hire: 11/01/2007	
Staff # 7	Met
Date of Hire: 11/15/2010	
Staff # 8	Met

**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 01/15/2013

Staff # 9 Met

Date of Hire: 03/09/2016

Staff # 10 Met

Date of Hire: 08/06/2007

Staff # 11 Met

Date of Hire: 09/08/2009

Staff # 12 Met

Date of Hire: 04/01/2005

Staff # 13 Met

Date of Hire: 09/06/2000

Staff # 14 Met

Date of Hire: 10/31/2017

Staff # 15 Met

Date of Hire: 08/17/2017

Staff # 16 Met

Date of Hire: 04/17/2017

**Staff Credentials Reviewed: 16****591-1-1-.09 Criminal Records Check(CR) Met****Correction Deadline: 11/8/2016****Corrected on 11/20/2017****.09(1)(h) - Previous citation was corrected in that all staff criminal record checks were observed to be satisfactory on this date.****591-1-1-.33 Staff Training Not Met****Comment**

Observed - Documentation Of Training

**591-1-1-.31 Staff(CR) Met****Comment**

Consultant observed all Lead staff education requirements to be in compliance on this date.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision