



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/9/2018 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 11:00 AM

CCLC-23373

Augusta Tech Head Start Center

3200 Augusta Tech Drive Building 500 Augusta, GA 30906 Richmond County
(706) 798-0930 kgodbee@csraeoaheadstart.org

Mailing Address

3200 Augusta Tech Drive, Building 500
Augusta, GA 30906

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

Fax: (770) 359-5697

carrie.spangler@dec.al.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/09/2018	Monitoring Visit	Good Standing	
02/15/2018	Licensing Study	Good Standing	
08/24/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Main	Two Year Olds and Three Year Olds	2	14	C	24	C	NA	NA	Outside, Centers
Total Capacity @35 sq. ft.:			24		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 14			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	45	C

Comments

Plan of Improvement: Developed This Date 08/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kimberly Godbee, Program Official

Date

Keshia Hayward, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultants observation that the following hazards existed: plastic grocery bags were observed in two children's cubbies, medication was observed in a child's book bag and a can of disinfectant spray was located on a low shelf next to the sink within reach of children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/9/2018

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure the cracked board on the wooden fence is repaired or replaced. Also ensure the area is inaccessible to children until it is fixed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Per the director there are no children enrolled that require diaper changing.; however, some children use pull-ups while being trained to use the toilet. Hand washing requirements for diapering were discussed with the director on this date in the event of an accident.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17(7) - Please ensure hand washing is complete upon arrival for all children.

Correction Deadline: 8/9/2018

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultants observation that a bottle of children's Claritin Allergy, Polymyxin Sulfate and Cetirizine Hydrochloride Oral Solution was observed in a child's book bag

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 8/9/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/02/2015

Staff # 2

Met

Date of Hire: 01/01/2012

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 3 Met
Date of Hire: 09/03/1987

Staff # 4 Met
Date of Hire: 11/08/2016

Staff # 5 Met
Date of Hire: 08/08/2011

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Discussed combining children of mixed ages. We also discussed completing a waiver/variance to obtain approval for two year old children to be housed with older children in order to meet the federal guideline for the Head Start programs. A waiver/variance application was emailed to you on this date.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.