



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/27/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:00 PM

CCLC-23310

Camden Head Start/Day Care Facility

1501 Georgia Ave. Woodbine, GA 31569 Camden County
 (912) 576-5923 rbenjamin@coastalgaca.org

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
 Fax: (478) 314-9443
 jerica.davis@decals.ga.gov

Mailing Address

PO Box 418
 Woodbine, GA 31569

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/27/2018	Licensing Study	Good Standing	
11/02/2017	Complaint Investigation & Monitoring Visit	Good Standing	
11/02/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds and Four Year Olds	2	20	C	20	C	NA	NA	Transitioning
Main	B	PreK	2	20	C	20	C	NA	NA	Centers
Main	C	Three Year Olds and Four Year Olds	2	15	C	15	C	NA	NA	Centers
Main	D	Two Year Olds	2	6	C	11	C	NA	NA	Circle Time
Main	E	Infants and One Year Olds	1	4	C	11	C	NA	NA	Centers, Breakfast
Main	F	Three Year Olds and Four Year Olds	0	16	NC	16	C	NA	NA	Centers, Circle Time
Main	G		0	0	C	15	C	NA	NA	
Main	H		0	0	C	17	C	NA	NA	

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 81

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	39	C
Main	B	228	C

Comments

This is the second regulatory visit of the 2017-2018 fiscal year.

The center provides routine transportation and the vehicle was inspected.

The center is two star Quality Rated.

Plan of Improvement: Developed This Date 04/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Rachel Benjamin, Program Official

Date

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/27/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:00 PM

CCLC-23310

Camden Head Start/Day Care Facility

1501 Georgia Ave. Woodbine, GA 31569 Camden County
(912) 576-5923 rbenjamin@coastalgacaa.org

Mailing Address

PO Box 418
Woodbine, GA 31569

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
Fax: (478) 314-9443
jerica.davis@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Please ensure the center keeps current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas.

Correction Deadline: 4/27/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Comment

Records were observed to be complete and well organized.

Technical Assistance

Please ensure children are signed in and out each day and records are maintained on site for at least one year.

Correction Deadline: 4/27/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 22****Records with Missing/Incomplete Components: 2**

Staff # 1 Date of Hire: 07/14/2016	Met
Staff # 2 Date of Hire: 09/18/2015	Met
Staff # 3 Date of Hire: 08/07/2015	Met
Staff # 4 Date of Hire: 04/15/1996	Met
Staff # 5 Date of Hire: 10/02/2017	Met
Staff # 6 Date of Hire: 03/07/2018	Met
Staff # 7 Date of Hire: 10/23/2017	Met
Staff # 8 Date of Hire: 09/07/2010	Met
Staff # 9 Date of Hire: 01/22/2018	Met
Staff # 10 Date of Hire: 10/19/1998	Met
Staff # 11 Date of Hire: 03/16/2017	Met
Staff # 12 Date of Hire: 01/02/2013	Met
Staff # 13 Date of Hire: 08/01/2004	Met
Staff # 14	Met

Records Reviewed: 22**Records with Missing/Incomplete Components: 2**

Date of Hire: 03/06/2000

Staff # 15 Met

Date of Hire: 03/07/2018

Staff # 16 Met

Date of Hire: 10/15/1988

Staff # 17 Met

Date of Hire: 08/21/2013

Staff # 18 Not Met

Date of Hire: 01/25/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 19 Met

Date of Hire: 07/07/2009

Staff # 20 Not Met

Date of Hire: 08/03/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 21 Met

Date of Hire: 10/19/2016

Staff # 22 Met

Date of Hire: 03/20/2018

Staff Credentials Reviewed: 22**591-1-1-.09 Criminal Records Check(CR) Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.