



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/10/2021 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:30 AM

CCLC-2326

Oconee Preschool Academy

1890 Mars Hill Road Watkinsville, GA 30677 Oconee County
 (706) 769-5437 oconeepreschool@yahoo.com

Regional Consultant

Kelly Jones

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kelly.jones@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/10/2021	Licensing Study	Good Standing	
02/02/2021	Monitoring Visit	Good Standing	
07/20/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Lt.Hall-1L	Three Year Olds and Five Year Olds and PreK	2	15	C	23	C	NA	NA	Transitioning,Centers
Main	Lt.Hall-1R	Two Year Olds and Three Year Olds	2	12	C	22	C	NA	NA	Transitioning,Outside,Centers
Main	Lt.Hall-2R	Three Year Olds and Four Year Olds	2	15	C	19	C	NA	NA	Centers
Main	Middle	Three Year Olds and PreK	2	18	C	42	C	NA	NA	Transitioning,Centers
Main	Rt Hall-2R	Two Year Olds	2	17	C	21	C	NA	NA	Transitioning,Outside
Main	Rt. Hall-1L	Infants	1	5	C	13	C	NA	NA	Feeding,Nap,Floor Play
Main	Rt.Hall-1R	One Year Olds	2	10	C	18	C	NA	NA	Story
Main	Rt.Hall-3R	Infants and One Year Olds	1	4	C	13	C	NA	NA	Free Play,Floor Play
Total Capacity @35 sq. ft.: 171						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 171			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	46	C
Main	Playground B	107	C
Main	Playground C	16	C

Comments

An Administrative Review was conducted on August 10, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on August 10, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 08/10/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Nikki Wright, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Pool not in use at this time, gates observed locked. Director stated swimming is only provided during the summer months.

Comment

Swimming rules discussed.

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Center menu meets USDA guidelines.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that one of twelve feeding plan was incomplete and missing the responses for developmental skills.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms. Director will ensure all feeding plans are complete.

Correction Deadline: 8/10/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/29/2017	
Staff # 2	Met
Date of Hire: 07/15/2019	
Staff # 3	Met
Date of Hire: 03/09/2021	
Staff # 4	Met
Date of Hire: 08/07/2019	
Staff # 5	Met
Date of Hire: 11/11/2013	
Staff # 6	Met
Date of Hire: 08/07/2019	
Staff # 7	Met
Date of Hire: 08/20/2019	
Staff # 8	Met
Date of Hire: 08/06/2020	
Staff # 9	Met
Date of Hire: 05/29/2020	
Staff # 10	Met
Date of Hire: 08/19/2019	
Staff # 11	Met
Date of Hire: 08/13/2018	
Staff # 12	Met
Date of Hire: 05/06/2019	

Staff # 13 Date of Hire: 07/26/2018	Met
Staff # 14 Date of Hire: 06/23/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 08/07/2019	Met
Staff # 16 Date of Hire: 08/24/2020	Met
Staff # 17 Date of Hire: 08/09/2017	Met
Staff # 18 Date of Hire: 01/15/2020	Met
Staff # 19 Date of Hire: 08/07/2019	Met
Staff # 20 Date of Hire: 11/14/2018	Met
Staff # 21 Date of Hire: 01/14/2019	Met
Staff # 22 Date of Hire: 08/02/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23 Date of Hire: 03/11/2021	Met
Staff # 24 Date of Hire: 08/01/2019	Met
Staff # 25 Date of Hire: 10/28/2013	Met
Staff # 26 Date of Hire: 07/28/2020	Met
Staff # 27 Date of Hire: 04/12/2021	Met

Staff # 28 Met
Date of Hire: 05/20/2019

Staff # 29 Met
Date of Hire: 05/26/2021

Staff # 30 Met
Date of Hire: 05/11/1998

Staff Credentials Reviewed: 21

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

30 of 30 Criminal record checks were observed to be complete.

Comment

Director provided four file(s) for employees hired since last visit 2/2/2021.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.