



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2020 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:30 PM

CCLC-2326

Oconee Preschool Academy

1890 Mars Hill Road Watkinsville, GA 30677 Oconee County
 (706) 769-5437 oconeepreschool@yahoo.com

Regional Consultant

Kelly Jones

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Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
07/20/2020	Licensing Study	Good Standing
01/16/2020	Monitoring Visit	Good Standing
09/11/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Lt.Hall-1L	Five Year Olds and Six Year Olds and Over	1	14	C	23	C	NA	NA	Free Play, Transitioning
Main	Lt.Hall-1R	Three Year Olds and Four Year Olds	1	10	C	22	C	NA	NA	Centers
Main	Lt.Hall-2R		0	0	C	19	C	NA	NA	Outside
Main	Middle		0	0	C	42	C	NA	NA	Outside
Main	Rt Hall-2R	Two Year Olds	2	11	C	21	C	NA	NA	Free Play
Main	Rt. Hall-1L	Infants	2	7	C	13	C	NA	NA	Diapering, Nap, Floor Play
Main	Rt.Hall-1R	One Year Olds and Two Year Olds	1	8	C	18	C	NA	NA	Transitioning, Diapering, Floor Play, Free Play
Main	Rt.Hall-3R	One Year Olds	1	4	C	13	C	NA	NA	Diapering, Transitioning, Free Play
Total Capacity @35 sq. ft.: 171						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 171			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

A virtual inspection was conducted on July 20, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Nikki Wright, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

During a virtual walk through due to the COVID-19 the consultant observed the pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08 - Consultant discussed with provider to ensure to maintain records and update as needed as required by the department.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

During a virtual walk through due to the COVID-19 pandemic an appropriate number of children observed at the Child Care Learning Center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Regulations regarding proper diapering procedures were discussed with the director on this date. Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 7/20/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding appropriate discipline procedures were discussed with the director on this date. Staff state proper knowledge of discipline procedures. Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. Due to the COVID-19 pandemic all field trips have been suspended.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position. Staff stated proper knowledge of safe sleep/resting requirements.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 37****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/29/2017	
Staff # 2	Met
Date of Hire: 07/15/2019	
Staff # 3	Met
Date of Hire: 08/07/2019	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 01/22/2020	
Staff # 6	Met
Date of Hire: 08/19/2019	
Staff # 7	Met
Date of Hire: 08/26/2019	
Staff # 8	Met
Date of Hire: 08/07/2019	
Staff # 9	Met
Date of Hire: 08/07/2019	
Staff # 10	Met
Date of Hire: 08/20/2019	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 08/19/2019	
Staff # 13	Met

Date of Hire: 08/06/2018

Staff # 14 Met

Date of Hire: 10/14/2019

Staff # 15 Met

Date of Hire: 04/06/2019

Staff # 16 Met

Date of Hire: 07/26/2018

Staff # 17 Met

Staff # 18 Met

Date of Hire: 08/07/2019

Staff # 19 Met

Staff # 20 Met

Staff # 21 Met

Date of Hire: 08/07/2019

Staff # 22 Met

Staff # 23 Met

Date of Hire: 02/25/2019

Staff # 24 Met

Date of Hire: 09/08/2017

Staff # 25 Met

Date of Hire: 01/15/2020

Staff # 26 Met

Date of Hire: 08/07/2019

Staff # 27 Met

Staff # 28 Met

Staff # 29 Met

Date of Hire: 01/14/2019

Staff # 30 Met

Date of Hire: 05/29/2019

Staff # 31	Met
Date of Hire: 05/31/2019	
Staff # 32	Met
Date of Hire: 08/01/2019	
Staff # 33	Met
Date of Hire: 03/25/2019	
Staff # 34	Met
Staff # 35	Met
Date of Hire: 07/29/2020	
Staff # 36	Met
Date of Hire: 05/20/2019	
Staff # 37	Met
Date of Hire: 05/11/1998	

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 4 file(s) for employees hired since last visit January 16, 2020.

591-1-1-.09 Criminal Records Check(CR) Met**Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

CPR and First Aid requirements are met per current COVID-19 guidelines.

Comment

During a virtual walk through due to the COVID-19 pandemic complete first aid kits observed in center and on vehicles on this date.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.24 Personnel Records Met**Comment**

591-1-1-.24(1) - Records requirements are met per current COVID-19 guidelines.

Correction Deadline: 7/25/2020**591-1-1-.33 Staff Training Met****Comment**

Documentation observed of required staff training. Requirements are met per current COVID-19 guidelines.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to COVID-19 pandemic were discussed and observed during the virtual walk through on this date. The program was in compliance with the Executive Order issued July 15, 2020.

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.