



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2018 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 5:30 PM

CCLC-23224

Bright Beginnings Preschool of Athens, LLC.

1692 West Hancock Avenue Athens, GA 30606 Clarke County
(706) 543-9491 btaylor127@yahoo.com

Regional Consultant

Alva Huff

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jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2018	Licensing Study	Good Standing	
09/25/2017	Monitoring Visit	Good Standing	
02/17/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Two Year Olds	1	10	C	15	C	NA	NA	Nap
Main	B-2L	One Year Olds	1	6	C	13	C	NA	NA	Nap
Main	C-3L	Infants	2	5	C	8	C	NA	NA	Feeding, Floor Play
Main	D-1R	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	39	C	19	NC	27	NC	Outside, Nap

Total Capacity @35 sq. ft.: 55

Total Capacity @25 sq. ft.: 63

Total # Children this Date: 60

Total Capacity @35 sq. ft.: 55

Total Capacity @25 sq. ft.: 63

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	6	C
Main	PG B	17	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from September 25, 2017.

Plan of Improvement: Developed This Date 03/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Bianca Taylor, Program Official

Date

Alva Huff, Consultant

Date



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Findings Report

Date: 3/28/2018 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 5:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined, based on an observation that the center cared for sixty (60) children on this date. The center is licensed for fifty-five (55) children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 3/28/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/25/2017

Corrected on 3/28/2018

.25(13) - Previous citation corrected in that consultant observed safety lock repaired and hazardous items inaccessible to children in care.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined, based on an observation that there was less than one inch of resilient surface beneath the fall zones on playground B on this date.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/7/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

Correction Deadline: 9/25/2017**Corrected on 3/28/2018**

.10(4) - Previous citation corrected in that consultant observed diaper changing pads to be in good repair on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Administrative staff stated no medication is being dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined, based on an observation that the driver or other designated person did not document in writing, with a check or other mark/symbol the load and unload for seven (7) children on March 28, 2018 from H.T. Edwards Elementary School and five (5) children from Alps Road Elementary School to Bright Beginnings Preschool of Athens during routine transportation on March 28, 2018.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 3/29/2018**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined, based on a review of records that the center did not document in writing that the arrival and departure times for routine transportation to H.T. Edwards Elementary School, Alps Road Elementary School, and Chase Street Elementary School to Bright Beginnings Preschool of Athens during routine transportation on March 28, 2018.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 3/29/2018**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined, based on a review of records that the center did not document in writing that a first check was conducted for routine transportation to H.T. Edwards Elementary School, Alps Road Elementary School, and Chase Street Elementary School to Bright Beginnings Preschool of Athens during routine transportation on March 28, 2018.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/29/2018

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined, based on a review of records that the center did not document in writing that a second check was conducted for routine transportation to H.T. Edwards Elementary School, Alps Road Elementary School, and Chase Street Elementary School to Bright Beginnings Preschool of Athens during routine transportation on March 28, 2018.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/28/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined, based on an observation that the center did not have cots a minimum of twelve (12) inches apart during naptime in the D-1R classroom.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 3/28/2018

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 2

Staff # 1 Met
Date of Hire: 01/29/2018

Staff # 2 Not Met
Date of Hire: 08/10/2017

"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 2**

Date of Hire: 04/19/2010

Staff # 4

Met

Date of Hire: 10/25/2011

Staff # 5

Met

Date of Hire: 09/23/2011

Staff # 6

Met

Date of Hire: 07/30/2009

Staff # 7

Met

Date of Hire: 08/28/2017

Staff # 8

Met

Date of Hire: 09/11/2014

Staff # 9

Met

Date of Hire: 03/08/2016

Staff # 10

Met

Date of Hire: 03/09/2016

Staff # 11

Not Met

Date of Hire: 02/05/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 12

Met

Date of Hire: 01/19/2018

Staff # 13

Met

Date of Hire: 04/15/2014

Staff # 14

Met

Date of Hire: 10/06/2009

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided (2) file(s) for employees hired since last the visit.

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on a review of records that an employee hired August 10, 2017 did not have documentation of current first aid and CPR training on file on this date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/27/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined, based on a review of records that an employee hired on February 5, 2018 did not have documentation of orientation training on file on this date.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 4/7/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.