



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2018 **VisitType:** Monitoring Visit **Arrival:** 2:25 PM **Departure:** 4:15 PM

CCLC-23219

Meadowbrook Montessori School

2125 North Road Snellville, GA 30078 Gwinnett County
(770) 982-3950 barbara@meadowbrookmontessorischool.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923
Fax: (770) 357-4922
dianne.clarke@dec.al.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
04/18/2018	Monitoring Visit	Good Standing
12/06/2017	Licensing Study	Good Standing
06/05/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A first on right	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	24	C	26	C	NA	NA	Transitioning	
Main	B second room on right	Infants and One Year Olds and Two Year Olds and Three Year Olds	2	11	C	14	C	NA	NA	Transitioning	
Main	C third room on the right		0	0	C	6	C	NA	NA		
Total Capacity @35 sq. ft.:			46			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 46			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	41	C
Main	PG B	265	C

Comments

Plan of Improvement: Developed This Date 04/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Barbara Muir, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Staff # 1 Not Met

Date of Hire: 06/18/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2 Met

Date of Hire: 09/27/2003

Staff # 3 Met

Date of Hire: 06/11/2011

Staff # 4 Met

Date of Hire: 08/01/2016

Staff # 5 Met

Date of Hire: 03/15/2016

Staff # 6 Not Met

Date of Hire: 05/01/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 7 Met
 Date of Hire: 02/09/2015

Staff # 8 Met
 Date of Hire: 02/10/2016

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR) Met

Comment
 Director provided one file for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 1/5/2018

Corrected on 4/18/2018
.14(2) - The previous citation was observed to be corrected in that the CPR and First Aid was observed to be completed and all staff has evidence of current CPR and First Aid.

591-1-1-.33 Staff Training Not Met

Finding
 591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff did not have evidence of Health and Safety Orientation Training.

POI (Plan of Improvement)
 The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/18/2018

591-1-1-.31 Staff(CR) Met

Comment
 Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
 Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
 Adequate supervision observed on this date.