



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/19/2018 **VisitType:** Monitoring Visit

**Arrival:** 1:55 PM

**Departure:** 3:30 PM

**CCLC-23064**

**The Carpenter's Shop**

367 Green Drive Canton, GA 30114 Cherokee County  
 (770) 720-2333 dharris.thecarpentershop@hotmail.com

**Regional Consultant**

Twylah Tyner

Phone: (478) 314-5868

Fax: (478) 599-9822

twylah.tyner@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/19/2018	Monitoring Visit	Good Standing	
06/12/2018	POI Follow Up	Good Standing	
05/16/2018	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3's	Four Year Olds	1	14	C	15	C	NA	NA	Nap
Main	B- 3's	Five Year Olds	1	15	C	15	C	NA	NA	Nap
Main	C- 2's	Two Year Olds	1	15	C	15	C	NA	NA	Nap
Main	D- 18m-24m	One Year Olds	2	11	C	11	C	NA	NA	Nap
Main	E- 2's	Two Year Olds	1	18	C	18	C	NA	NA	Nap
Main	F- 5's	Three Year Olds	1	18	C	18	C	NA	NA	Nap
Main	G-	Infants	3	17	C	19	C	NA	NA	Feeding, Nap, Free Play, Floor Play
Main	H- 4's	Three Year Olds and Four Year Olds	2	19	C	19	C	NA	NA	Nap
Main	I-	One Year Olds	1	14	C	14	C	NA	NA	Nap
Main	J- Kindergarten	Five Year Olds	1	20	C	20	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 161 Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Playground	113	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and follow-up to the previous visit on June 12, 2018.

Plan of Improvement: Developed This Date 12/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Donna Harris, Program Official

Date

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Twylah Tyner, Consultant

Date



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### Findings Report

**Date:** 12/19/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

#### Comment

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

#### Comment

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

#### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

#### Comment

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation of consultant that a sleeping infant was placed on their stomach in the crib.

**POI (Plan of Improvement)**

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

**Correction Deadline: 12/19/2018****Staff Records****Records Reviewed: 50****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/29/2017

Staff # 2

Met

Date of Hire: 09/03/2013

Staff # 3 Met

Date of Hire: 07/27/2018

Staff # 4 Met

Date of Hire: 11/18/2016

Staff # 5 Met

Date of Hire: 09/29/2016

Staff # 6 Met

Date of Hire: 08/11/2010

Staff # 7 Met

Date of Hire: 07/13/2017

Staff # 8 Met

Date of Hire: 11/14/2016

Staff # 9 Met

Date of Hire: 10/01/2008

Staff # 10 Met

Date of Hire: 06/12/2017

Staff # 11 Met

Date of Hire: 06/12/2017

Staff # 12 Met

Date of Hire: 07/27/2018

Staff # 13 Met

Date of Hire: 12/22/2017

Staff # 14 Met

Date of Hire: 06/23/2014

Staff # 15 Met

Date of Hire: 11/05/2008

Staff # 16 Met

Date of Hire: 11/21/2016

Staff # 17 Met

Date of Hire: 10/23/2007

Staff # 18 Date of Hire: 06/01/2015	Met
Staff # 19 Date of Hire: 08/01/2007	Met
Staff # 20 Date of Hire: 01/18/2017	Met
Staff # 21 Date of Hire: 06/21/2017	Met
Staff # 22 Date of Hire: 07/01/2017	Met
Staff # 23 Date of Hire: 08/11/2014	Met
Staff # 24 Date of Hire: 10/23/2012	Met
Staff # 25 Date of Hire: 03/28/2016	Met
Staff # 26 Date of Hire: 03/06/2012	Met
Staff # 27 Date of Hire: 08/01/2011	Met
Staff # 28 Date of Hire: 10/06/2008	Met
Staff # 29 Date of Hire: 02/01/2012	Met
Staff # 30 Date of Hire: 01/07/2015	Met
Staff # 31 Date of Hire: 08/31/2015	Met
Staff # 32 Date of Hire: 07/27/2015	Met

Staff # 33	Met
Staff # 34	Met
Date of Hire: 05/19/2014	
Staff # 35	Met
Date of Hire: 07/14/2014	
Staff # 36	Met
Date of Hire: 08/10/2015	
Staff # 37	Met
Date of Hire: 01/07/2015	
Staff # 38	Met
Date of Hire: 10/20/2017	
Staff # 39	Met
Date of Hire: 10/22/2018	
Staff # 40	Met
Date of Hire: 07/27/2015	
Staff # 41	Met
Date of Hire: 10/23/2007	
Staff # 42	Met
Date of Hire: 01/28/2013	
Staff # 43	Met
Date of Hire: 08/30/2015	
Staff # 44	Met
Staff # 45	Met
Date of Hire: 07/28/2014	
Staff # 46	Met
Date of Hire: 01/02/2012	
Staff # 47	Met
Date of Hire: 07/04/1999	
Staff # 48	Met
Date of Hire: 11/03/2016	



**Records Reviewed: 50**

**Records with Missing/Incomplete Components: 0**

Staff # 49

Met

Date of Hire: 08/05/2013

Staff # 50

Met

Date of Hire: 02/09/2009

**Staff Credentials Reviewed: 50**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation of consultant that the ratio in Classroom C-2's was 1:15 two-year-old children. In addition, consultant observed the ratio in Classroom E-2's to be 1:18 two-year-old children.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 12/19/2018**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.