



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/21/2019 **VisitType:** Monitoring Visit

Arrival: 9:40 AM

Departure: 12:50 PM

CCLC-23064

The Carpenter's Shop

367 Green Drive Canton, GA 30114 Cherokee County
 (770) 720-2333 dharris.thecarpentershop@hotmail.com

Mailing Address
 Same

Regional Consultant

Coty Cummings

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Joint with: Sarah Ward

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/21/2019	Monitoring Visit	Good Standing	
06/12/2019	Licensing Study	Good Standing	
12/19/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3's	Two Year Olds and Three Year Olds and Four Year Olds	3	18	C	15	NC	NA	NA	Art
Main	B- 3's	Two Year Olds and Three Year Olds and Four Year Olds	2	23	C	15	NC	NA	NA	Art
Main	C- 2's	Two Year Olds and Three Year Olds	2	13	C	15	C	NA	NA	Outside
Main	D- 18m-24m	One Year Olds and Two Year Olds	2	13	C	11	NC	NA	NA	Outside
Main	E- 2's	Four Year Olds and Five Year Olds	2	14	C	18	C	NA	NA	Art
Main	F- 5's	Four Year Olds and Five Year Olds	2	17	C	18	C	NA	NA	Art
Main	G-	Infants and One Year Olds	5	17	C	19	C	NA	NA	Floor Play,Feeding
Main	H- 4's	Four Year Olds	2	18	C	19	C	NA	NA	Story
Main	I-	One Year Olds	2	12	C	14	C	NA	NA	Free Play,Free Play
Main	J- Kindergarten	Five Year Olds and Six Year Olds and Over	2	16	C	20	C	NA	NA	Story

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 161 Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Playground	113	C

Comments

Discussed license capacity with administrator.

Plan of Improvement: Developed This Date 10/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that in room A eighteen children were observed to be present in a room licensed for fifteen children, in room B twenty- three children were observed in a room licensed for fifteen and in room D thirteen children were observed in a room licensed for eleven.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 10/21/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing stated throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of records that parent did not authorize with a signature to dispense albuterol sulfate between the dates of 10/7-10/11/2019. In addition medication was not dispensed per the parental authorization in that cough red medication was dispensed for six days when the authorization stated next Friday.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 10/21/2019

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that green/ blue and red/blue mats throughout the center were torn and ripped exposing foam.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 10/21/2019

Staff Records

Staff # 1 Date of Hire: 10/01/2008	Met
Staff # 2 Date of Hire: 02/11/2008	Met
Staff # 3 Date of Hire: 09/20/2019	Met
Staff # 4 Date of Hire: 10/01/2012	Met
Staff # 5 Date of Hire: 01/01/2013	Met
Staff # 6 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 7 Date of Hire: 08/09/2008	Met
Staff # 8 Date of Hire: 08/01/2019	Met
Staff # 9	Met
Staff # 10 Date of Hire: 07/01/2015	Met
Staff # 11 Date of Hire: 03/12/2019	Met
Staff # 12 Date of Hire: 12/20/2017	Met
Staff # 13 Date of Hire: 11/01/2008	Met
Staff # 14 Date of Hire: 02/28/2019	Met
Staff # 15 Date of Hire: 06/25/2017	Met

Staff # 16 Date of Hire: 08/13/2019	Met
Staff # 17 Date of Hire: 08/01/2008	Met
Staff # 18 Date of Hire: 08/01/2008	Met
Staff # 19 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 20 Date of Hire: 09/21/2017	Met
Staff # 21 Date of Hire: 03/17/2011	Met
Staff # 22 Date of Hire: 03/01/2019	Met
Staff # 23 Date of Hire: 10/01/2008	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that two therapists were observed to have satisfactory Fingerprint Records Check Determination letters but had not ported electronically.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will [] to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will [] to ensure CRC rules are maintained.

Correction Deadline: 10/21/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that in room A and B two year old children were grouped with four year old children.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 10/21/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.