



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/6/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 12:45 PM

**CCLC-22774**

**Harvest Christian Academy**

480 Henrietta Street Kingsland, GA 31548 Camden County  
(912) 729-4230 hc\_academy@tds.net

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452  
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jerica.davis@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
01/06/2020	Licensing Study	Good Standing
08/13/2019	Monitoring Visit	Good Standing
01/28/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	24	C	NA	NA	
Main	B	Three Year Olds and Four Year Olds	2	15	C	25	C	NA	NA	Centers
Main	C		0	0	C	14	C	NA	NA	
Main	D	One Year Olds	2	8	C	18	C	NA	NA	Centers
Main	E	Two Year Olds and Three Year Olds	2	9	C	18	C	NA	NA	Centers, Transitioning
Main	F	Infants	2	5	C	9	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 108						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

The purpose of today's visit is to conduct a licensing study.

The center provides transportation and the vehicles and logs were inspected on this date.

The center is currently participating in the Quality Rated program.

Plan of Improvement: Developed This Date 01/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Roenejian Gordon, Program Official

Date

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Jerica Davis, Consultant

Date



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### Findings Report

**Date:** 1/6/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 12:45 PM

**CCLC-22774**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure that brooms and dust pans are inaccessible to children when not in use.

**Technical Assistance**

Please ensure that floor coverings be tight, smooth, free of odors and washable or cleanable. Please inspect the carpet in classroom D along the tile edge for fraying and repair as necessary.

**Correction Deadline: 2/5/2020**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that a puddle was observed on the floor and was identified as urine by a staff member but was not cleaned quickly allowing three children to walk through the puddle and spread the urine to the carpet and tile flooring.

**POI (Plan of Improvement)**

The staff will ensure spills are cleaned promptly and ensure the surrounding areas are clean.

**Correction Deadline: 1/6/2020**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Correction Deadline: 8/13/2019**

**Corrected on 1/6/2020**

**.26(9) - This citation was observed to be corrected on this date.**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

**Technical Assistance**

Please ensure the center does not serve peanuts, hotdogs, raw carrots, popcorn, fish with bones, and grapes to children under three years of age.

**Correction Deadline: 1/6/2020**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Technical Assistance****Technical Assistance**

Please ensure center staff do not permit children to wear items around their necks or attached to their clothing including pacifiers, bibs, necklaces, or other hazardous items.

**Correction Deadline: 1/6/2020**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Comment**

Please ensure lids remain on trash containing organic waste.

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child in classroom E was observed to wipe his nose with a tissue then attempt to go to the restroom to wash his hands but was turned away by a staff member. The child returned to play and did not wash his hands with liquid soap and warm running water as required.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 1/6/2020**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the load or unload was not marked as completed on the following date:

- On November 5, 2019, the unload was not marked as being completed for 11 of 13 children on the afternoon route from MLGES to Harvest Christian Academy.
- On November 18, 2019, the load and unload were not marked as completed for two of 11 children on the afternoon route to and from DLRES to Harvest Christian Academy.
- On December 2, 2019, the load and unload were not marked as completed for two of 11 children on the morning route from Harvest Christian Academy to DLRES.
- On December 5, 2019, the unload was not marked as completed for one of one child on the morning route from Harvest Christian Academy to Grannies' Playcare.
- On December 5, 2019, the load and unload was not marked as completed from one of one child on the afternoon route from Grannies' Playcare to Harvest Christian Academy.
- On December 6, 2019, the load and unload was not marked as being completed for one of 12 children on the morning route to and from Harvest Christian Academy to MLGES.
- On December 6, 2019, the load and unload were not marked as completed for one of one child on the morning route from Harvest Christian Academy to Grannies' Playcare.
- On December 6, 2019, the load and unload were not marked as completed for 11 of 11 children on the afternoon route from DLRES to Harvest Christian Academy.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 1/7/2020**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/23/2009	
Staff # 2	Met
Date of Hire: 12/09/2019	
Staff # 3	Met
Date of Hire: 03/12/2007	
Staff # 4	Met

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 05/07/2018

Staff # 5

Met

Date of Hire: 02/13/2015

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Correction Deadline: 8/13/2019**

**Corrected on 1/6/2020**

**.09(1)(c) - This citation was observed to be corrected on this date.**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of more than 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Correction Deadline: 8/13/2019**

**Corrected on 1/6/2020**

**.32(1) - This citation was observed to be corrected on this date. Appropriate ratios were observed throughout.**

**Correction Deadline: 8/13/2019**

**Corrected on 1/6/2020**

**.32(2) - This citation was observed to be corrected on this date.**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.