



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/3/2019 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 4:00 PM

CCLC-22700

Childcare Network #167

3940 Northside Drive Macon, GA 31210 Bibb County
(478) 314-2186 cni167@childcarenetwork.com

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

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beth.houtz@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/03/2019	Licensing Study	Good Standing	
03/06/2019	Complaint Investigation Follow Up	Good Standing	
03/06/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	First Left		0	0	C	29	C	41	C	
Main	First Right	One Year Olds	1	4	C	15	C	NA	NA	Snack
Main	Second Left	Three Year Olds and Four Year Olds	2	14	C	21	C	30	C	Nap
Main	Second Right	Two Year Olds	1	8	C	15	C	NA	NA	Snack
Main	Third Left	Six Year Olds and Over	1	22	C	21	NC	30	C	Centers
Main	Third Right	Infants	1	1	C	10	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 111						Total Capacity @25 sq. ft.: 141				
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 111			Total Capacity @25 sq. ft.: 141				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	71	C
Main	Right	19	C

Comments

The purpose of today's visit is a licensing study. The center provides before and after school transportation during the school year. All employee files were reviewed during the visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Devin Martin, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - The consultant discussed with the director about ensuring that there is a complete address for authorized pick up persons and emergency contacts on the enrollment forms for each child.

Correction Deadline: 6/3/2019

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 3/15/2019****Corrected on 6/3/2019****.25(3) - This citation was observed to be corrected on this date.****591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(6) - The consultant observed one of three red tricycles to be missing the right side pedal.

Correction Deadline: 6/13/2019**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

The center will be taking their first field trip on June 4, 2019. Consultant reminded staff to denote the full address of field trip destination, have parent's signatures, leave a copy of field trip form at the center, ensure first and second vehicle checks are completed, and load and unload times are denoted on the field trip form.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(b)1 - The director will continue to monitor rest cots for sound construction and will repair, replace, or remove any cot that is not of sound construction.

Correction Deadline: 6/3/2019

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/30/2018	
Staff # 2	Met
Date of Hire: 04/04/2019	
Staff # 3	Met
Date of Hire: 06/04/2018	
Staff # 4	Met
Date of Hire: 05/10/2019	
Staff # 5	Met
Date of Hire: 01/05/2009	
Staff # 6	Met
Date of Hire: 03/20/1941	
Staff # 7	Met
Date of Hire: 10/02/2017	
Staff # 8	Met
Date of Hire: 04/10/2017	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 01/19/2019	Met
Staff # 10 Date of Hire: 02/05/2018	Met
Staff # 11 Date of Hire: 01/08/2019	Met
Staff # 12 Date of Hire: 08/01/2016	Met
Staff # 13 Date of Hire: 01/08/2018	Met
Staff # 14 Date of Hire: 03/12/2017	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Discussed staff training. Please obtain required documentation.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.