



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/16/2018 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 3:15 PM

CCLC-22130

Child's World Comprehensive Learning Center #2

101 Pecan Avenue Thomson, GA 30824 McDuffie County
(706) 595-4041 childsworld@bellsouth.net

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

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valarie.musselwhite@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2018	Licensing Study	Good Standing	
07/18/2017	Complaint Closure	Good Standing	
07/17/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds and Four Year Olds	1	12	C	23	C	NA	NA	Music
Main	1st Right	Infants and One Year Olds	1	5	C	7	C	NA	NA	Floor Play, Nap
Main	2nd Left	PreK	2	22	C	20	NC	NA	NA	Centers
Main	2nd Right	One Year Olds	2	9	C	15	C	NA	NA	Transitioning
Main	3rd Left		0	0	C	19	C	NA	NA	
Main	3rd Right	Two Year Olds and Three Year Olds	2	10	C	15	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 99

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 99

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left side	47	C
Main	Right side	78	C

Comments

Consultant left first aid check list and two year old parent permission form.

Plan of Improvement: Developed This Date 01/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Hazel Battle, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 1/16/2018 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 3:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Not Met****Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on an observation that classroom 1st Right, classroom 2nd Right, and classroom 3rd right were without updated lesson plans.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 1/16/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.12(4) - Correction of previous citation in that consultant did not observe any chairs stacked or other unsecured furntiure on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that four out of five children's files observed were without signed parent acknowledgement that the center does not currently obtain liability insurance.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 1/16/2018

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours provided

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(6) requires Center Staff to equip bathrooms with soap, toilet tissue and single-use towels or cloth towels used only once between launderings. It was determined based on an observation that the restroom located in classroom 1st Left was out of soap, the toilet paper in restroom 2nd Right was inaccessible to children, the restroom in 3rd Right was out of soap and toilet paper, and the restroom in classroom 3rd Left was out of toilet paper.

POI (Plan of Improvement)

The Center will provide all required supplies and will train and monitor Staff to ensure that supplies are available in bathrooms. Cloth towels will be used only once between laundering.

Correction Deadline: 1/16/2018

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25 - Ensure teacher's belongings and brooms are stored out of reach of children.

Correction Deadline: 8/16/2017

Corrected on 1/16/2018

.25(11) - Correction of previous citation in that broken tile was observed to be repaired.

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.25(8) - Correction of previous citation in that consultant observed all unused electrical outlets to be covered.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.26(4) - Correction of previous citation in that center added a six foot high fence surrounding the playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Director stated no medication is being given at this time.

Organization

591-1-1-.37 Inspections & Investigations **Not Met**

Finding

591-1-1-.37(e) requires the Center shall not make or condone any Staff to make a false or misleading statement to the Department in connection with any authorized investigation or inspection being conducted by the Department. It was determined that the center provided misleading documents involving a vehicle inspection form to the consultant on this date.

POI (Plan of Improvement)

The Center will not make, or condone Staff to make false or misleading statements to the Department.

Correction Deadline: 1/16/2018

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Not Met****Finding**

591-1-1-.11(1) requires that disciplinary actions used to correct a child's behavior, guidance techniques and any activities in which the children participate or observe at the Center shall not be detrimental to the physical or mental health of any child. It was determined based on state statements that inappropriate lengths of time out are used to discipline children in care. The three year old teacher stated six minutes is used for time out and the four year old teacher stated ten minutes is used for time out.

POI (Plan of Improvement)

Center staff will cease use of this disciplinary method; the director will provide staff training on appropriate child guidance techniques and have a system in place to monitor and identify/prevent inappropriate actions.

Correction Deadline: 1/16/2018

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.13(2) - Correction of previous citation in that consultant observed parental permission for fieldtrips taken on December 7, 2017 and December 13, 2017.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on staff statements that emergency medical information is not being carried on the vehicle during daily transportation.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 1/17/2018

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.36(7)(d)2. - Correction of previous citation in that consultant observed a second check signature from school transportation on October 20, 2017 and October 26, 2017. Director stated van has been out of use due to vandalism.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 7/17/2017

Corrected on 1/16/2018

.30(1)(a)3 - Correction of previous citation in that consultant observed all cribs to have tight fitting sheets on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 4

Staff # 1 Date of Hire: 08/06/2011	Met
Staff # 2 Date of Hire: 01/02/2018	Met
Staff # 3 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 4 Date of Hire: 02/23/2009	Met
Staff # 5	Met
Staff # 6 Date of Hire: 10/28/2014	Met
Staff # 7 Date of Hire: 08/01/1988	Met
Staff # 8 Date of Hire: 09/01/1999	Met
Staff # 9 Date of Hire: 08/21/2017 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 10 Date of Hire: 04/01/2006 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 11	Not Met

Date of Hire: 08/07/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 12 Met

Date of Hire: 11/16/2017

Staff # 13 Met

Staff # 14 Met

Date of Hire: 10/28/2014

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Not Met

Comment

Please replace/add missing/expired item.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that two staff were observed to be without current First Aid and CPR training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 2/15/2018

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one staff was without the required Health and Safety training within the first 90 days of hire date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 2/15/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on an observation that two staff were without the required annual training for 2017.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/15/2018

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on an observation that three year old children housed with two year old children did not have parent permission on file.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 1/16/2018

591-1-1-.32 Supervision(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.