



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/26/2017 **VisitType:** Complaint Investigation Follow Up **Arrival:** 11:10 AM **Departure:** 1:15 PM

CCLC-2211

Towne Square Academy

480 Racetrack Rd. McDonough, GA 30252 Henry County
 (770) 914-0093 l_mitcham@bellsouth.net

Regional Consultant

Leslie Pettis

Phone: (770) 357-7022

Fax: (770) 357-7021

leslie.pettis@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/26/2017	Complaint Investigation Follow Up	Good Standing	
07/10/2017	Complaint Investigation & Licensing Study	Good Standing	
07/10/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1	Infants	2	5	C	13	C	NA	NA	Nap
Main	B/2		0	0	C	14	C	NA	NA	
Main	C/3	One Year Olds	2	8	C	16	C	NA	NA	Nap
Main	D/4		0	0	C	21	C	29	C	
Main	E/5	Three Year Olds and Four Year Olds	1	13	C	20	C	NA	NA	Lunch
Main	F/6		0	0	C	22	C	NA	NA	
Main	G/7	PreK	2	21	C	14	NC	NA	NA	Lunch
Main	H/8	Three Year Olds	2	13	C	16	C	NA	NA	Lunch
Main	I/9	Two Year Olds	2	9	C	19	C	NA	NA	Lunch
Main	J/10	Two Year Olds	1	9	C	17	C	NA	NA	Lunch
Main	K/School Age		0	0	C	20	C	28	C	

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 208

Total # Children this Date: 78

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 208


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground	13	C
Main	Left back playground	59	C
Main	Rear Left Playground	17	C
Main	Rear Playground	59	C

Comments

The purpose of this visit was to conduct the Complaint Investigation and follow up from previous visit conducted on July 10, 2017. Staff discussed sending in a variance to be able to use the smaller classroom G/7, during lunch time for their pre-k class. This classroom has a maximum capacity for 14 children, and the pre-k class consists of 21 children.

Plan of Improvement: Developed This Date 10/26/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Stalinda Knowlden, Program Official

Date

Leslie Pettis, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 21 children were occupying a Classroom G/7, which had a maximum capacity for 14 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity. Staff stated that they were going to apply for a variance to use this room for the 21 children during lunch time.

Correction Deadline: 10/26/2017

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 7/10/2017

Corrected on 10/26/2017

.17(2) - Previous citation corrected in that all children were observed to be clean, dry, and comfortable on this date.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 08/02/2016

Staff # 2 Met

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Date of Hire: 02/20/2017

Staff # 3 Met

Date of Hire: 09/18/2017

Staff # 4 Met

Date of Hire: 10/23/2017

Staff # 5 Met

Date of Hire: 01/31/2013

Staff # 6 Met

Staff # 7 Met

Date of Hire: 02/05/2014

Staff # 8 Met

Date of Hire: 02/10/2016

Staff # 9 Met

Date of Hire: 08/28/2006

Staff # 10 Met

Staff # 11 Met

Date of Hire: 07/24/2017

Staff # 12 Met

Date of Hire: 05/17/2016

Staff # 13 Met

Date of Hire: 09/30/2013

Staff # 14 Met

Date of Hire: 10/02/2017

Staff # 15 Met

Date of Hire: 02/05/2014

Staff # 16 Met

Date of Hire: 07/19/2010

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete