



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/14/2020 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:45 PM

CCLC-22112

Creme de la Creme

2349 Meadow Church Road Duluth, GA 30097 Gwinnett County
(678) 389-4403 amaybank@cremedelacreme.com

Regional Consultant

Bridget Johnson

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bridget.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
01/14/2020	Monitoring Visit	Good Standing
07/24/2019	Licensing Study	Good Standing
02/19/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Creme Prep (4-5yrs)	Four Year Olds	2	13	C	22	C	NA	NA	Circle Time
Main	B - Coconut Theatre	Four Year Olds and Five Year Olds	1	13	C	13	C	NA	NA	Story
Main	C - Toddler Club C	One Year Olds	2	7	C	19	C	NA	NA	Circle Time
Main	D - Pouponniere-Infant 2&3	One Year Olds	5	13	C	16	C	NA	NA	Story,Free Play
Main	E - Pouponniere-Infant 1	Infants	2	6	C	19	C	NA	NA	Floor Play
Main	F - Toddler Club A	One Year Olds	2	6	C	18	C	NA	NA	Free Play
Main	G - Toddler Club D	Two Year Olds	2	7	C	13	C	NA	NA	Free Play
Main	H - Library	Two Year Olds	1	6	C	13	C	NA	NA	Story
Main	I - Math and Science		0	0	C	10	C	NA	NA	
Main	J - Music	Three Year Olds	1	10	C	12	C	NA	NA	Music
Main	K-Art		0	0	C	12	C	NA	NA	
Main	L-Computer Lab		0	0	C	11	C	NA	NA	
Main	M - KREM TV	Two Year Olds	2	7	C	21	C	NA	NA	Circle Time
Main	N-Private Kindergarten/ School Age	Five Year Olds and Six Year Olds and Over	1	8	C	33	C	NA	NA	Snack
Main	O-Gym		0	0	C	31	C	NA	NA	
Main	Q- G2	Two Year Olds	2	6	C	21	C	NA	NA	Transitioning
Main	R-G3	Three Year Olds	2	13	C	25	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 309

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Tennis Court	29	C
Main	B- Basketball area	110	C
Main	C- Rabbit Run	274	C
Main	D- Tot Lot	52	C
Main	Waterpark	0	C

Comments

01/14/2020: The purpose of this visit was to conduct a monitoring visit and to follow up on any previous citations.

Plan of Improvement: Developed This Date 01/14/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Angel Maybank, Program Official

Date

Bridget Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 7/24/2019

Corrected on 1/14/2020

.12(2) - On this date consultant observed correction of the previous citation in that the chairs and equipment were either repaired or replaced. The facility also had replacement chairs on order for teachers to use.

Technical Assistance

591-1-1-.12(4) - Please anchor the computer monitors in the computer lab to the desk they are on.

Correction Deadline: 1/14/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Correction Deadline: 8/3/2019**Corrected on 1/14/2020****.36(3)(a-b) - On this date consultant observed correction of previous citation in that both the driver and Director had completed the transportation training.****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the field trip form was missing check marks or another symbol to account for each child loading the vehicle at the field trip location and unloading the vehicle back at the facility for a field trip conducted on January 3, 2020, to Glow Galaxy.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 1/15/2020

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the times of arrival and departure were not documented on the field trip form for the time the vehicle departed from the facility, arrived at and departed from the field trip location, and arrived back at the facility for a field trip conducted on January 3, 2020, to Glow Galaxy.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 1/15/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/21/2014	
Staff # 2	Met
Date of Hire: 06/21/2015	
Staff # 3	Met
Date of Hire: 07/14/2014	
Staff # 4	Met
Date of Hire: 09/13/2019	
Staff # 5	Met
Date of Hire: 02/15/2017	
Staff # 6	Met
Date of Hire: 08/07/2006	
Staff # 7	Met
Date of Hire: 10/07/2019	
Staff # 8	Met
Date of Hire: 06/25/2009	

Records Reviewed: 19

Records with Missing/Incomplete Components: 1

Staff # 9 Date of Hire: 05/15/2015	Met
Staff # 10 Date of Hire: 09/23/2019	Met
Staff # 11 Date of Hire: 10/08/2013	Met
Staff # 12 Date of Hire: 08/14/2012	Met
Staff # 13 Date of Hire: 08/01/2014	Met
Staff # 14 Date of Hire: 07/21/2014	Met
Staff # 15 Date of Hire: 07/21/2016	Met
Staff # 16 Date of Hire: 02/19/2019	Met
Staff # 17 Date of Hire: 06/06/2014	Met
Staff # 18 Date of Hire: 07/22/2019	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Dissatisfied	
Staff # 19 Date of Hire: 10/12/2012	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Comment

Director provided five files for employees hired since last visit.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff #40 was hired on July 22, 2019, and was issued a satisfactory comprehensive clearance letter at another facility and was within their 12-month portability period, but had not been electronically ported to the facility.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The staff member was immediately successfully ported to the facility. The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The Center will ensure CRC rules are maintained.

Correction Deadline: 1/14/2020

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/23/2019

Corrected on 1/14/2020

.33(3) - On this date consultant observed correction of previous citation in that the staff members had completed the required health and safety training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.