



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/20/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:45 PM

CCLC-22085

Child Development Lab at the McPhaul Center

202 Carlton Street Athens, GA 30602 Clarke County
 (706) 542-4929 akay@uga.edu

Regional Consultant

Mandi Sloan

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mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/20/2019	Licensing Study	Good Standing	
10/24/2018	Monitoring Visit	Good Standing	
05/09/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	123	Three Year Olds and Four Year Olds	3	13	C	20	C	NA	NA	Outside
I	133	Two Year Olds and Three Year Olds	3	13	C	20	C	NA	NA	Clean Up,Centers
I	226	Infants and One Year Olds	2	4	C	12	C	NA	NA	Feeding,Floor Play
I	228	Infants and One Year Olds	1	5	C	9	C	NA	NA	Transitioning,Feeding
I	242	One Year Olds and Two Year Olds	4	14	C	20	C	NA	NA	Story
Total Capacity @35 sq. ft.: 101					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request			
II	024	Three Year Olds and Four Year Olds and Five Year Olds	4	13	C	20	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 20					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 62			Total Capacity @35 sq. ft.: 121			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
I	A	25	C
I	B	43	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 06/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Amy Kay, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Correction Deadline: 10/24/2018

Corrected on 6/20/2019

.12(2) - Previous citation was corrected on this date as the red, yellow and blue tic tack toe game has been removed from the playground. Further, equipment and furniture appeared to free from hazardous condition and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 10/24/2018

Corrected on 6/20/2019

.25(13) - The previous citation is corrected on this date as potentially hazardous equipment and supplies were observed to be stored in a locked area accessible to children.

591-1-1-.26 Playgrounds(CR) Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that sharp edges of concrete were found surrounding the side walk and patio areas on the Toddler playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 6/20/2019

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Please ensure that infant feeding forms are updated regularly.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance

591-1-1-.20(1) - Consultant discussed with provider to use to the Department's "Authorization to Dispense Medication Form" for Child Care Centers as opposed to the "Authorization to Dispense Medication Form" for Family Child Care Learning Centers.

Correction Deadline: 6/20/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

591-1-1-.21(3) - Consultant discussed use of the Department's form to document emergency drills to ensure lock down drills are completed.

Correction Deadline: 6/25/2019

591-1-1-.29 Required Reporting **Technical Assistance**

Technical Assistance

591-1-1-.29 - Consultant discussed required reporting procedures through DECAL KOALA.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Please ensure that cribs/cots are labeled for individual use.

Staff Records

Records Reviewed: 22**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 04/01/2007	
Staff # 2	Met
Date of Hire: 08/06/2018	
Staff # 3	Met
Date of Hire: 08/01/2006	
Staff # 4	Met
Date of Hire: 08/20/2018	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 01/01/2003	
Staff # 7	Met
Date of Hire: 03/01/2001	
Staff # 8	Met
Date of Hire: 07/31/2017	
Staff # 9	Met
Date of Hire: 08/01/2007	
Staff # 10	Met
Date of Hire: 05/03/2018	
Staff # 11	Met
Date of Hire: 08/01/2020	

Records Reviewed: 22

Records with Missing/Incomplete Components: 1

Staff # 12	Not Met
Date of Hire: 02/15/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 13	Met
Date of Hire: 05/28/2019	
Staff # 14	Met
Date of Hire: 05/22/2017	
Staff # 15	Met
Date of Hire: 04/10/2019	
Staff # 16	Met
Date of Hire: 04/19/2018	
Staff # 17	Met
Date of Hire: 09/01/2005	
Staff # 18	Met
Date of Hire: 01/01/2001	
Staff # 19	Met
Date of Hire: 08/01/2016	
Staff # 20	Met
Date of Hire: 09/01/1990	
Staff # 21	Met
Date of Hire: 01/01/2007	
Staff # 22	Met
Date of Hire: 08/01/2013	

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 10/24/2018

Corrected on 6/20/2019

.09(1)(b) - The previous citation is corrected on this date as the Director has a valid and current satisfactory Comprehensive Record Check expiring 10/26/2023.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one staff member with hire date beyond the 90 day requirement did not have the required Health and Safety Training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/20/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.