



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/5/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:15 AM    **Departure:** 12:55 PM

**CCLC-22048**

**A New Beginning Learning Center, Inc.**

4952 N. Henry Boulevard Stockbridge, GA 30281 Henry County  
(678) 565-9001 Pilar2003p@aol.com

**Regional Consultant**

Neli Todorova

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**Mailing Address**

4952 N. Henry Blvd.  
Stockbridge, GA 30281

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/05/2018	Monitoring Visit	Good Standing	
09/13/2017	Licensing Study	Good Standing	
02/15/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (Behind Office)		0	0	C	10	C	NA	NA	
Main	B (Middle)	Two Year Olds	1	5	C	9	C	NA	NA	Transitioning
Main	C (Right Far)	Three Year Olds and Four Year Olds	1	7	C	12	C	17	C	Transitioning
Total Capacity @35 sq. ft.: 31						Total Capacity @25 sq. ft.: 36				
Total # Children this Date: 12			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 36				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-main	40	C

**Comments**

The purpose of this visit is to follow up on visit from September 13, 2017 and to conduct a Monitoring Visit. Consultant discussed update in Emergency Preparedness plan, emergency drills to include lockdown drills, update in USDA guidelines, comprehensive background check and Quality Rated.

Plan of Improvement: Developed This Date 02/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Kim Caldwell, Program Official

Date

Neli Todorova, Consultant

Date



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### Findings Report

**Date:** 2/5/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:15 AM    **Departure:** 12:55 PM

#### CCLC-22048

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 4

Child # 1    Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 2    Met

Child # 3    Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Doctor, Clinic, Phone Numbers

Child # 4    Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Doctor, Clinic, Phone Numbers

Child # 5    Met

Child # 6

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of files that two of six children's files reviewed were missing information pertaining to the father; three of six files did not have the name and phone number of the child's primary healthcare provider; and one of six files reviewed did not have the emergency contact information indicated on the form.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 2/19/2018**

**Recited on 2/5/2018**

<b>Evening Care</b>
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**591-1-1-.32 Staffing/Supervision(CR)**

**N/A**

**Comment**

No evening care hours provided per director's statement. The center closes at 6 pm.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.26(4) - Discussed monitoring the link-chain fence on the right side of the playground for gaps at the bottom.

**Correction Deadline: 2/5/2018**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that the self-latching gate on the left side of the fence from the back entrance of the the center was not locked because there was a gap and the latching mechanism was not close enough to work as designed. Additionally it was determined that there were protruding nails positioned approximately 12 inches from the ground on the back wooden fence. It was also determined that approximately four of wooden planks of the back wooden fence were not secured in place at the bottom and were creating gaps.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 2/28/2018**

**Technical Assistance**

591-1-1-.26(6) - Discussed monitoring the outdoor equipment for protruding screws and repair as needed, and monitoring the S hooks on the swing set for gaps and repair/replace as needed.

**Correction Deadline: 2/15/2018**

**Technical Assistance**

591-1-1-.26(9) - Discussed monitoring the playground area for pine cones and cleaning as needed and replacing/repairing the wooden board on the play area around the Little Tykes play house .

**Correction Deadline: 2/5/2018**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

No medication reported since last visit and on this date.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the training for the director had expired January 2018 and the training for the other staff involved in transportation had expired in June 2017.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training. Consultant provided link to the free Transportation training and the director stated that will be completed on the day of the visit.

**Correction Deadline: 2/15/2018**

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records that the annual inspection for the van in use was last completed on 6/7/2016 and should have been renewed on or before 6/7/2017.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection.

**Correction Deadline: 2/10/2018**

**Correction Deadline: 9/13/2017**

**Corrected on 2/5/2018**

**.36(4)(c) - Previous citation corrected on this date as consultant observed a fire extinguisher in working order on the van.**

**Technical Assistance**

591-1-1-.36(7)(b) - Consultant discussed with the director to monitor and make sure that all fields on the form are completed by the parent.

**Correction Deadline: 2/6/2018**

**Sleeping & Resting Equipment**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 06/08/2013

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 2

Not Met

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 3**

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Date of Hire: 11/15/2006

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3

Not Met

Date of Hire: 08/27/2012

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

No new staff reported. Criminal records checks were observed to be complete for all staff.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training**

**Not Met**

**Comment**

Health and Safety Training on file for all staff.

**Correction Deadline: 3/17/2017**

**Corrected on 2/5/2018**

**.33(5) - Previous citation corrected on this date as consultant observed 10 hours of training for 2017 for all staff.**

**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of files that there was no evidence of the required four hours of training for the director and the cook.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed. The director stated that she completes training with the Food Program on an annual basis and will make sure that the certificates are printed and available in the file.

**Correction Deadline: 2/19/2018**

**Recited on 2/5/2018**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Observed staff comply with applicable laws and regulations.

**Correction Deadline: 9/13/2017**

**Corrected on 2/5/2018**

**.31(2)(b)2. - Previous citation corrected on this date as consultant observed that the two teachers in the two classrooms in use have the required credentials for lead teachers. The director reported that the numbers have been low lately and they do not have any infants enrolled.**

## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.