



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/28/2017 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 1:15 PM

CCLC-21724

The Goddard School

210 Peachtree Industrial Blvd. Sugar Hill, GA 30518 Gwinnett County
 (770) 831-2588 sugarhillga@goddardschools.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.gov

Mailing Address

10040 Halstead Drive
 Suwanee, GA 30024

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2017	Monitoring Visit	Good Standing	
05/16/2017	Licensing Study	Good Standing	
11/09/2016	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Left Building	Back Room		0	0	C	48	C	NA	NA	
Back Left Building	basement	Four Year Olds and Five Year Olds	2	24	C	38	C	NA	NA	Supper,Centers
Back Left Building	Downstairs Right	Four Year Olds	2	9	C	24	C	NA	NA	Circle Time
Back Left Building	Right Room	Five Year Olds	2	14	C	23	C	NA	NA	Transitioning,Circle Time
Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0							
Main	1L	Four Year Olds and Five Year Olds	2	18	C	28	C	NA	NA	Circle Time
Main	1R	Infants and One Year Olds	3	8	C	25	C	NA	NA	Floor Play,Feeding
Main	2L	Three Year Olds and Four Year Olds	2	14	C	26	C	NA	NA	Snack
Main	2R	One Year Olds	3	13	C	14	C	NA	NA	Snack
Main	3L	Three Year Olds and Four Year Olds	2	10	C	23	C	NA	NA	Centers
Main	3R	One Year Olds and Two Year Olds	2	7	C	15	C	NA	NA	Snack
Main	4L	Three Year Olds	2	16	C	24	C	NA	NA	Centers

Main	4R	One Year Olds and Two Year Olds	2	11	C	14	C	NA	NA	Circle Time
Main	5R	Two Year Olds and Three Year Olds	3	18	C	23	C	NA	NA	Snack
Main	6R	Two Year Olds and Three Year Olds	3	19	C	23	C	NA	NA	Circle Time
Main	Far Back Middle	Three Year Olds	2	8	C	25	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 189

Total Capacity @35 sq. ft.: 373

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants and Toddlers	102	C
Main	B- Preschool	93	C
Main	C- School Age	79	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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 Raises the Bar in Child Care
 For More Information:
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carmen Griffin, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Discussed with the Director ensuring the Arrival/Departure records are monitored for time in/out, and the parent and/or authorized persons signature.

Correction Deadline: 8/28/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed with the Director monitoring mobile toys/equipment that appears to be aging on the Playground A Infant/Toddler area.

Correction Deadline: 9/7/2017

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on review of records one infant enrolled March 16, 2017, and two infants enrolled April 13th and 15, 2017 did not have a current Infant Feeding Form on file.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 8/29/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

Vehicle had fire extinguisher and first aid kit.

Sleeping & Resting Equipment

Technical Assistance

Discussed with the Director to ensure the staff is using the storage closets in Room 2L and Downstairs Right for the folded Mats.

Correction Deadline: 8/28/2017

Staff Records

Records Reviewed: 39
Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/02/2008	
Staff # 2	Met
Date of Hire: 07/05/2016	
Staff # 3	Met
Date of Hire: 08/11/2008	
Staff # 4	Met
Date of Hire: 08/10/2015	
Staff # 5	Met
Date of Hire: 07/05/2016	
Staff # 6	Met
Date of Hire: 03/28/2016	
Staff # 7	Met
Date of Hire: 10/18/2008	
Staff # 8	Met
Date of Hire: 05/29/2007	
Staff # 9	Met
Date of Hire: 09/02/2014	
Staff # 10	Met
Date of Hire: 07/26/2017	
Staff # 11	Met
Date of Hire: 08/08/2008	
Staff # 12	Met
Date of Hire: 08/01/2007	
Staff # 13	Met

Date of Hire: 01/03/2011

Staff # 14 Met

Date of Hire: 08/22/2014

Staff # 15 Met

Date of Hire: 07/20/2017

Staff # 16 Met

Date of Hire: 09/09/2016

Staff # 17 Met

Date of Hire: 05/15/2015

Staff # 18 Met

Date of Hire: 11/28/2016

Staff # 19 Met

Date of Hire: 02/24/2011

Staff # 20 Met

Date of Hire: 07/24/2017

Staff # 21 Met

Date of Hire: 07/18/2016

Staff # 22 Met

Date of Hire: 11/08/2008

Staff # 23 Met

Date of Hire: 08/18/2014

Staff # 24 Met

Date of Hire: 06/21/2007

Staff # 25 Met

Date of Hire: 08/15/2013

Staff # 26 Met

Date of Hire: 10/15/2007

Staff # 27 Met

Date of Hire: 08/12/2015

Staff # 28 Met

Date of Hire: 04/13/2011

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Staff # 29 Date of Hire: 07/12/2012	Met
Staff # 30 Date of Hire: 07/24/2017	Met
Staff # 31 Date of Hire: 10/19/2009	Met
Staff # 32 Date of Hire: 08/26/2017	Met
Staff # 33 Date of Hire: 07/20/2012	Met
Staff # 34 Date of Hire: 08/07/2017	Met
Staff # 35 Date of Hire: 07/05/2016	Met
Staff # 36 Date of Hire: 07/31/2013	Met
Staff # 37 Date of Hire: 01/13/2014	Met
Staff # 38 Date of Hire: 10/21/2009	Met
Staff # 39 Date of Hire: 09/10/2007	Met

Staff Credentials Reviewed: 39

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR) **Met**

Comment

Consultant observed background checks on file for four Playball Company Staff who were providing recreational classes on this date.

Correction Deadline: 8/28/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision