



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/14/2019 **VisitType:** Monitoring Visit

Arrival: 9:10 AM

Departure: 1:30 PM

CCLC-21724

The Goddard School

210 Peachtree Industrial Blvd. Sugar Hill, GA 30518 Gwinnett County
 (770) 831-2588 sugarhillga@goddardschools.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

Mailing Address

10040 Halstead Drive
 Suwanee, GA 30024

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/14/2019	Monitoring Visit	Good Standing	
08/08/2018	Complaint Investigation & Licensing Study	Good Standing	
08/08/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Left Building	Back Room	Five Year Olds and Six Year Olds and Over	2	12	C	48	C	NA	NA	Free Play
Back Left Building	basement	Four Year Olds and Five Year Olds	2	21	C	38	C	NA	NA	Circle Time
Back Left Building	Downstairs Right	Four Year Olds and Five Year Olds	1	9	C	24	C	NA	NA	Free Play
Back Left Building	Right Room		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0							
Main	1L	Four Year Olds and Five Year Olds	2	23	C	28	C	NA	NA	Circle Time
Main	1R	Infants	4	13	C	25	C	NA	NA	Floor Play
Main	2L	Three Year Olds and Four Year Olds	2	19	C	26	C	NA	NA	Circle Time
Main	2R	Infants and One Year Olds	2	11	C	14	C	NA	NA	Snack
Main	3L	Three Year Olds and Four Year Olds	2	12	C	23	C	NA	NA	Music
Main	3R	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Free Play
Main	4L	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Story

Main	4R	One Year Olds and Two Year Olds	2	12	C	14	C	NA	NA	Free Play
Main	5R	Two Year Olds and Three Year Olds	3	16	C	23	C	NA	NA	Circle Time
Main	6R	Two Year Olds and Three Year Olds	2	13	C	23	C	NA	NA	Transitioning
Main	Far Back Middle	Three Year Olds	2	11	C	25	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 240	Total Capacity @25 sq. ft.: 0
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Total # Children this Date: 202	Total Capacity @35 sq. ft.: 373	Total Capacity @25 sq. ft.: 0
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Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants and Toddlers	102	C
Main	B- Preschool	93	C
Main	C- School Age	79	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit on August 8, 2018.

A one-day letter was left on this date.

Plan of Improvement: Developed This Date 02/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Carmen Griffin, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Consultant discussed monitoring the drain spouts located on playground area for normal wear and tear (i.e. metal edges becoming exposed, sharp edges developing, etc.) with the director on this date. Please check the playground daily and complete repairs as needed to prevent potential incidents involving children and/or staff.

Correction Deadline: 2/14/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 41

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/01/2018	
Staff # 2	Met
Date of Hire: 07/05/2016	
Staff # 3	Met
Date of Hire: 09/27/2018	
Staff # 4	Met
Date of Hire: 08/11/2008	
Staff # 5	Met
Date of Hire: 07/05/2016	
Staff # 6	Met
Date of Hire: 10/18/2008	

Staff # 7 Date of Hire: 05/29/2007	Met
Staff # 8 Date of Hire: 09/02/2014	Met
Staff # 9 Date of Hire: 08/08/2008	Met
Staff # 10 Date of Hire: 01/02/2019	Met
Staff # 11 Date of Hire: 02/10/2014	Met
Staff # 12 Date of Hire: 08/22/2014	Met
Staff # 13 Date of Hire: 07/20/2017	Met
Staff # 14 Date of Hire: 09/09/2016	Met
Staff # 15 Date of Hire: 05/05/2015	Met
Staff # 16 Date of Hire: 05/15/2015	Met
Staff # 17 Date of Hire: 11/28/2016	Met
Staff # 18 Date of Hire: 09/30/2018	Met
Staff # 19 Date of Hire: 02/24/2011	Met
Staff # 20 Date of Hire: 07/24/2017	Met
Staff # 21 Date of Hire: 08/18/2014	Met

Staff # 22 Date of Hire: 06/21/2007	Met
Staff # 23 Date of Hire: 08/15/2013	Met
Staff # 24 Date of Hire: 10/15/2007	Met
Staff # 25 Date of Hire: 08/12/2015	Met
Staff # 26 Date of Hire: 04/13/2011	Met
Staff # 27 Date of Hire: 07/12/2012	Met
Staff # 28 Date of Hire: 07/24/2017	Met
Staff # 29 Date of Hire: 08/22/2016	Met
Staff # 30 Date of Hire: 10/19/2009	Met
Staff # 31 Date of Hire: 07/16/2018	Met
Staff # 32 Date of Hire: 08/26/2017	Met
Staff # 33 Date of Hire: 09/11/2017	Met
Staff # 34 Date of Hire: 07/20/2012	Met
Staff # 35 Date of Hire: 09/01/2015	Met
Staff # 36 Date of Hire: 07/05/2016	Met

Records Reviewed: 41

Records with Missing/Incomplete Components: 0

Staff # 37 Date of Hire: 07/31/2013	Met
Staff # 38 Date of Hire: 07/31/2017	Met
Staff # 39 Date of Hire: 11/15/2017	Met
Staff # 40 Date of Hire: 08/07/2017	Met
Staff # 41 Date of Hire: 09/10/2007	Met

Staff Credentials Reviewed: 41

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on a review of records that one staff member with a National CRC satisfactory letter was left unsupervised in the downstairs right classroom in the back left building on this date. A one-day letter was left on this date.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 2/14/2019

Technical Assistance

591-1-1-.09(1)(j) - Consultant discussed with provider that any staff hired after this date must be ported immediately upon hiring. Consultant also discussed with provider to ensure follow up is made with the legal department regarding pending out of state results.

Correction Deadline: 2/14/2019

591-1-1-.14 First Aid & CPR

Met

Comment

Please be mindful of training expiration dates.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.