



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/17/2020 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 11:00 AM

CCLC-21724

The Goddard School

210 Peachtree Industrial Blvd. Sugar Hill, GA 30518 Gwinnett County
 (770) 831-2588 sugarhillga@goddardschools.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

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malissa.champion@decal.ga.gov

Mailing Address

10040 Halstead Drive
 Suwanee, GA 30024

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/17/2020	Licensing Study	Good Standing	
02/25/2020	Monitoring Visit	Good Standing	
07/17/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Left Building	Back Room		0	0	C	48	C	NA	NA	
Back Left Building	basement	Four Year Olds	2	19	C	38	C	NA	NA	Circle Time, Transitioning
Back Left Building	Downstairs Right		0	0	C	24	C	NA	NA	Lunch
Back Left Building	Right Room	Five Year Olds and Six Year Olds and Over	2	13	C	23	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0							
Main	1L	Four Year Olds	2	11	C	28	C	NA	NA	Centers
Main	1R	Infants and One Year Olds	4	13	C	25	C	NA	NA	Floor Play, Feeding
Main	2L		0	0	C	26	C	NA	NA	
Main	2R	One Year Olds	2	9	C	14	C	NA	NA	Transitioning, Snack
Main	3L		0	0	C	23	C	NA	NA	
Main	3R		0	0	C	15	C	NA	NA	
Main	4L	Three Year Olds	2	15	C	24	C	NA	NA	Snack
Main	4R	One Year Olds	2	8	C	14	C	NA	NA	Free Play

Main	5R	Two Year Olds	2	11	C	23	C	NA	NA	Centers
Main	6R	Two Year Olds	2	12	C	23	C	NA	NA	Free Play
Main	Far Back Middle	Three Year Olds	1	7	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			240		Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			118		Total Capacity @35 sq. ft.:			373		
					Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants and Toddlers	102	C
Main	B- Preschool	93	C
Main	C- School Age	79	C

Comments

An Administrative Review was conducted on September 17, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 17, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Carmen Griffin, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 3/13/2020

Corrected on 9/17/2020

.12(2) - The previous citation was observed to be corrected on this date. The consultant observed the furniture in Classroom 2R and 3L to be in good repair on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms** **Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met****Comment**

Licensed capacity observed to be routinely met by center this date. Consultant discussed with provider the licensing capacity and not to exceed the capacity of the original license.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service**591-1-1-.15 Food Service & Nutrition** **Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.07 Children's Health** **Met****Correction Deadline: 2/25/2020****Corrected on 9/17/2020****.07(5) - The previous citation was observed to be corrected on this date. During a virtual walk through of the facility the consultant did not observe any children to be wearing anything around their necks or attached to their clothing on this date.****591-1-1-.10 Diapering Areas & Practices(CR)** **Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR) **Met****Comment**

Hand washing and sanitizing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access

Met

Comment

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 9/17/2020

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/30/2019

Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 06/19/2019	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22 Date of Hire: 05/29/2007	Met
Staff # 23 Date of Hire: 11/29/2016	Met
Staff # 24	Met

Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Date of Hire: 07/15/2019	
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit February 25, 2020.

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

First Aid/CPR- CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.