



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 12:40 PM

CCLC-21724

The Goddard School

210 Peachtree Industrial Blvd. Sugar Hill, GA 30518 Gwinnett County
 (770) 831-2588 sugarhillga@goddardschools.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

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malissa.champion@decal.ga.gov

Mailing Address

10040 Halstead Drive
 Suwanee, GA 30024

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/17/2019	Licensing Study	Good Standing	
02/14/2019	Monitoring Visit	Good Standing	
08/08/2018	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Left Building	Back Room	Five Year Olds and Six Year Olds and Over	2	28	C	48	C	NA	NA	Circle Time
Back Left Building	basement		0	0	C	38	C	NA	NA	
Back Left Building	Downstairs Right	Four Year Olds and Five Year Olds	3	19	C	24	C	NA	NA	Circle Time
Back Left Building	Right Room		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0							
Main	1L		0	0	C	28	C	NA	NA	
Main	1R	Infants and One Year Olds	5	10	C	25	C	NA	NA	Floor Play, Feeding
Main	2L	Three Year Olds and Four Year Olds	2	9	C	26	C	NA	NA	Circle Time
Main	2R	One Year Olds	3	7	C	14	C	NA	NA	Transitioning, Snack
Main	3L	Three Year Olds and Four Year Olds	2	10	C	23	C	NA	NA	Art
Main	3R	One Year Olds and Two Year Olds	2	5	C	15	C	NA	NA	Circle Time

Main	4L	Three Year Olds and Four Year Olds	2	11	C	24	C	NA	NA	Circle Time
Main	4R	One Year Olds and Two Year Olds	2	7	C	14	C	NA	NA	Outside
Main	5R	Two Year Olds and Three Year Olds	3	10	C	23	C	NA	NA	Outside
Main	6R	Two Year Olds and Three Year Olds and Four Year Olds	3	13	NC	23	C	NA	NA	Centers
Main	Far Back Middle	Three Year Olds and Four Year Olds	2	13	C	25	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 240			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 142			Total Capacity @35 sq. ft.: 373			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants and Toddlers	102	C
Main	B- Preschool	93	C
Main	C- School Age	79	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on February 14, 2019.

Plan of Improvement: Developed This Date 07/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Carmen Griffin, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children on this date:

Classroom 3R-bathroom cabinet:

- One bottle of bleach.
- Two containers of sunscreen.
- One container of diaper rash cream.

Classroom 6R-child's cubby:

- One bottle of sunscreen.

All items contained the label "Keep Out of Reach of Children."

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 7/17/2019**Technical Assistance**

591-1-1-.25(3) - Consultant discussed monitoring the walls and floors throughout the center for dust and dirt build-up.

Correction Deadline: 7/17/2019**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that Bus Tag # PB8289 contained two holes approximately a half inch in circumference on the first seat on the left hand side. It was also observed that the metal floor trim on Bus Tag # AXJ3742 was missing and was bent backwards causing a potential tripping hazard.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 7/26/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7 Date of Hire: 10/17/2018	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10 Date of Hire: 08/08/2008	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 05/16/2011	Met
Staff # 17 Date of Hire: 11/03/2016	Met
Staff # 18	Met

Date of Hire: 07/07/2017

Staff # 19 Met

Date of Hire: 11/30/2017

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 04/19/2019

Staff # 23 Met

Staff # 24 Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven files for employees hired since last visit on February 14, 2019.

Correction Deadline: 2/14/2019

Corrected on 7/17/2019

.09(1)(d) -The previous citation was observed to be corrected on this date. Consultant observed Criminal record checks to be complete on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation and staff statements that one(1) four-year-old child was housed in a classroom with two-year-old children on this date.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 7/17/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.