



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/15/2018 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 2:00 PM

CCLC-21724

The Goddard School

210 Peachtree Industrial Blvd. Sugar Hill, GA 30518 Gwinnett County
 (770) 831-2588 sugarhillga@goddardschools.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
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 kati.cosby@dec.al.ga.gov

Mailing Address

10040 Halstead Drive
 Suwanee, GA 30024

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/15/2018	Licensing Study	Good Standing	
08/28/2017	Monitoring Visit	Good Standing	
05/16/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Left Building	Back Room		0	0	C	48	C	NA	NA	
Back Left Building	basement	PreK	2	24	C	38	C	NA	NA	Circle Time
Back Left Building	Downstairs Right	PreK	2	11	C	24	C	NA	NA	Circle Time
Back Left Building	Right Room		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 133					Total Capacity @25 sq. ft.: 0					
Main	1L	PreK	2	20	C	28	C	NA	NA	Circle Time
Main	1R	Infants	5	13	NC	25	C	NA	NA	Nap, Floor Play, Feeding
Main	2L	Three Year Olds and Four Year Olds	2	14	C	26	C	NA	NA	Circle Time
Main	2R	One Year Olds	3	11	C	14	C	NA	NA	Free Play
Main	3L	Three Year Olds and Four Year Olds	2	17	C	23	C	NA	NA	Free Play
Main	3R	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Free Play
Main	4L	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Music


Main	4R	Two Year Olds and Three Year Olds	2	11	C	14	C	NA	NA	Free Play
Main	5R	Two Year Olds and Three Year Olds	3	19	C	23	C	NA	NA	Free Play, Transitioning
Main	6R	Two Year Olds and Three Year Olds	3	14	C	23	C	NA	NA	Transitioning, Free Play
Main	Far Back Middle	Two Year Olds and Three Year Olds	2	16	C	25	C	NA	NA	Circle Time
					Total Capacity @35 sq. ft.: 240		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 196			Total Capacity @35 sq. ft.: 373			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants and Toddlers	102	C
Main	B- Preschool	93	C
Main	C- School Age	79	C

Comments

Plan of Improvement: Developed This Date 02/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Carmen Griffin, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

Date: 2/15/2018 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 9

Met

Child # 10

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observations, that in classrooms 3L and 6R, storage closets were unlocked and staff bags were accessible to children in the closet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/15/2018

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Correction Deadline: 8/29/2017

Corrected on 2/15/2018

.15(2) - Previous citation was corrected in that the Consultant observed up to date Infant Feeding Plans on this date and discussed appropriate time frames for updating forms with parents.

Technical Assistance

591-1-1-.15(4) - Consultant discussed with Director, Administration and Infant room Staff that all bucket seats should maintain the safety straps per the manufactures standards.

Correction Deadline: 2/15/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on observations, that in classroom 6R two children did not wash hands upon arrival as required.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 2/16/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Consultant observed completed documentation and discussed proper procedures when using the state form and a company form for medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Consultant observed complete documentation of a field trip taken on February 2, 2018 and February 15, 2018.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 46****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/05/2016

Staff # 2

Met

Date of Hire: 08/11/2008

Staff # 3

Met

Date of Hire: 07/05/2016

Staff # 4 Date of Hire: 10/18/2008	Met
Staff # 5 Date of Hire: 05/29/2007	Met
Staff # 6 Date of Hire: 09/02/2014	Met
Staff # 7 Date of Hire: 07/26/2017	Met
Staff # 8 Date of Hire: 08/08/2008	Met
Staff # 9 Date of Hire: 08/01/2007	Met
Staff # 10 Date of Hire: 02/10/2014	Met
Staff # 11 Date of Hire: 01/03/2011	Met
Staff # 12 Date of Hire: 03/08/2018	Met
Staff # 13 Date of Hire: 04/21/2008	Met
Staff # 14 Date of Hire: 08/22/2014	Met
Staff # 15 Date of Hire: 07/20/2017	Met
Staff # 16 Date of Hire: 09/09/2016	Met
Staff # 17 Date of Hire: 05/15/2015	Met
Staff # 18 Date of Hire: 11/28/2016	Met

Staff # 19 Date of Hire: 02/24/2011	Met
Staff # 20 Date of Hire: 07/24/2017	Met
Staff # 21 Date of Hire: 07/18/2016	Met
Staff # 22 Date of Hire: 08/18/2014	Met
Staff # 23 Date of Hire: 06/21/2007	Met
Staff # 24 Date of Hire: 08/15/2013	Met
Staff # 25 Date of Hire: 01/19/2017	Met
Staff # 26 Date of Hire: 10/15/2007	Met
Staff # 27 Date of Hire: 08/12/2015	Met
Staff # 28 Date of Hire: 04/13/2011	Met
Staff # 29 Date of Hire: 07/12/2012	Met
Staff # 30 Date of Hire: 07/24/2017	Met
Staff # 31 Date of Hire: 10/19/2009	Met
Staff # 32 Date of Hire: 08/26/2017	Met
Staff # 33 Date of Hire: 11/15/2017	Met

Records Reviewed: 46

Records with Missing/Incomplete Components: 0

Staff # 34 Date of Hire: 11/28/2016	Met
Staff # 35 Date of Hire: 11/28/2016	Met
Staff # 36 Date of Hire: 01/04/2017	Met
Staff # 37 Date of Hire: 09/11/2017	Met
Staff # 38 Date of Hire: 07/20/2012	Met
Staff # 39 Date of Hire: 09/01/2015	Met
Staff # 40 Date of Hire: 08/07/2017	Met
Staff # 41 Date of Hire: 07/05/2016	Met
Staff # 42 Date of Hire: 07/31/2013	Met
Staff # 43 Date of Hire: 07/31/2017	Met
Staff # 44 Date of Hire: 11/15/2017	Met
Staff # 45 Date of Hire: 08/07/2017	Met
Staff # 46 Date of Hire: 09/10/2007	Met

Staff Credentials Reviewed: 46

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

All Staff must have completed the requirements for the Comprehensive Background check by October 1, 2018.

591-1-1-.31 Staff(CR)

Met

Comment

All Lead Teacher credentials were in compliance on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.