



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/10/2020 **VisitType:** Licensing Study **Arrival:** 10:25 AM **Departure:** 3:30 PM

CCLC-2155

WEE CARE (Weekday Early Education)

201 N. Main Street LaFayette, GA 30728 Walker County
(706) 638-4729 weecarecenter.fbc@gmail.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

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rachael.brown@decal.ga.gov

Mailing Address

201 North Main Street
LaFayette, GA 30728

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/10/2020	Licensing Study	Good Standing	
09/18/2019	Monitoring Visit	Good Standing	
03/04/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Hallway-2L	Four Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	1L	Two Year Olds	1	9	C	12	C	NA	NA	Story
Main	1R	Infants	1	3	C	7	C	NA	NA	Floor Play
Main	2R	One Year Olds	1	5	C	9	C	NA	NA	Free Play
Main	3R	One Year Olds	1	4	C	7	C	NA	NA	Free Play
Main	3rd Left		0	0	C	0	C	23	C	Not In Use
Main	4R		0	0	C	12	C	NA	NA	Not In Use
Main	Left Hallway-1L	Three Year Olds	1	8	C	11	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 69						Total Capacity @25 sq. ft.: 76				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 69			Total Capacity @25 sq. ft.: 76				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-1	179	C

Comments

Consultant discussed portability for Therapists on this date.

Consultant discussed amendment procedures for expanding the playground and combining two licensed classrooms.

Center stated a new playground fence would be installed upon approval by the Church board.

Plan of Improvement: Developed This Date 02/10/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Christy Huggins, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

Date: 2/10/2020 **VisitType:** Licensing Study **Arrival:** 10:25 AM **Departure:** 3:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site for field trips during school age summer camp.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Name of both parents

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 6 Met

Child # 7 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 8 Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that four of eight children's files did not have a statement for known allergies listed. In addition, one child's file did not contain the names of both parents.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 2/10/2020

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 10/2/2019

Corrected on 2/10/2020

.26(9) - Citation observed to be corrected on this date. Consultant observed swing chains to be free of rust on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. Field trips only occur during summer months for School Age Summer camp. Documents and procedures were discussed on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Correction Deadline: 9/19/2019

Corrected on 2/10/2020

.36(7)(c)2. - Citation observed to be corrected on this date. Staff stated no field trips had occurred since previous visit and Consultant discussed appropriate transportation documentation on this date.

Correction Deadline: 9/19/2019

Corrected on 2/10/2020

.36(7)(d)1. - Citation observed to be corrected on this date. Staff stated no field trips to have occurred since last visit and Consultant discussed transportation documentation procedures on this date.

Correction Deadline: 9/18/2019

Corrected on 2/10/2020

.36(7)(d)2. - Citation observed to be corrected on this date. Staff stated no field trips had occurred since previous visit and Consultant discussed appropriate transportation documentation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 09/25/2019	
Staff # 2	Met
Date of Hire: 01/28/2019	
Staff # 3	Met
Date of Hire: 09/25/2019	
Staff # 4	Met
Date of Hire: 08/15/2018	
Staff # 5	Met
Date of Hire: 10/16/2019	

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 6 Date of Hire: 11/06/2018	Met
Staff # 7 Date of Hire: 06/07/2019	Met
Staff # 8 Date of Hire: 10/10/2019	Met
Staff # 9 Date of Hire: 03/15/2019	Met
Staff # 10 Date of Hire: 09/25/2019	Met
Staff # 11 Date of Hire: 08/20/2019 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 12 Date of Hire: 09/23/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate	Not Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 03/11/2019	Met

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(j) - Ensure all Therapists criminal background checks are ported before providing services to children.

Correction Deadline: 2/10/2020**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that four of fourteen staff members did not have CPR and First Aid training on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/11/2020

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that five of fourteen applicable staff members did not have evidence of completing Health and Safety Orientation training on file.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/11/2020

Correction Deadline: 4/3/2019

Corrected on 2/10/2020

.33(6) - Citation observed to be corrected on this date. Consultant observed complete annual training for 2019 for applicable staff member.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision
591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.