



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2019 **VisitType:** Monitoring Visit **Arrival:** 1:15 PM **Departure:** 3:00 PM

CCLC-2129

Regional Consultant

Terrell County Child Dev Ctr

2526 Albany Highway Dawson, GA 39842 Terrell County
(229) 995-3473 aware@swgacac.com

Phone:
Fax:
rukiya.thomas@decal.ga.gov

Mailing Address
2526 Albany HWY
Dawson, GA 39842

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
03/01/2019	Monitoring Visit	Good Standing
12/17/2018	Licensing Study	Good Standing
03/22/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom A-1	Three Year Olds	2	15	C	16	C	NA	NA	Nap
Main	Classroom B-2	Three Year Olds and Four Year Olds	2	12	C	16	C	NA	NA	Nap
Main	Classroom C-3	Three Year Olds and Four Year Olds	2	15	C	16	C	NA	NA	Nap
Main	Classroom D-4	Four Year Olds and Five Year Olds	2	15	C	16	C	NA	NA	Nap
Main	Classroom E-5	Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 81						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 71						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground	185	C

Comments

The purpose of this visit was to conduct a licensing study.

A paper visit was conducted on site and the visit report was emailed to the consultant on 3/1/19.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Anita Ware, Program Official

Date

Allison Morrison, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture was observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Not Evaluated**

Comment

The director stated that the center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity was observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute the wood chips under the swings.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands during the visit.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider has not dispensed medication since their last visit on December 17, 2019.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection was observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

The consultant observed the afternoon transportation and saw the staff complete a second check of the vehicle upon returning from the afternoon route.

Correction Deadline: 12/27/2018**Corrected on 3/1/2019****.36(3)(a-b) - The consultant observed transportation training certificates for all drivers.****Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment was observed.

Staff Records**Records Reviewed: 15****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/22/2019	
Staff # 2	Met
Date of Hire: 08/16/2012	
Staff # 3	Met
Date of Hire: 09/06/2005	
Staff # 4	Met
Date of Hire: 11/07/1988	
Staff # 5	Met
Date of Hire: 10/18/2016	
Staff # 6	Met
Date of Hire: 08/16/1993	

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 10/29/2001	Met
Staff # 8 Date of Hire: 10/03/2018	Met
Staff # 9 Date of Hire: 04/01/2017	Met
Staff # 10 Date of Hire: 03/14/2007	Met
Staff # 11 Date of Hire: 08/06/2018	Met
Staff # 12 Date of Hire: 08/24/1992	Met
Staff # 13 Date of Hire: 03/14/2007	Met
Staff # 14	Met
Staff # 15 Date of Hire: 09/06/2005	Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 3/1/2019

.09(1)(j) - The citation was observed to have been corrected on this date.

591-1-1-.24 Personnel Records

Not Met

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on review of staff records that one staff hired on January 22, 2018 was observed to be without a staff file.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 3/8/2019

Recited on 3/1/2019

591-1-1-.33 Staff Training **Met**

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision was observed on this date.