



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/16/2019 **VisitType:** Monitoring Visit **Arrival:** 4:00 PM **Departure:** 5:10 PM

CCLC-2123

Prime Time - State Bridge

5530 State Bridge Road Alpharetta, GA 30022 Fulton County
 (770) 664-3547 sarahf@ymcaatlanta.org

Mailing Address

3655 PRESTON RIDGE ROAD
 ALPHARETTA, GA 30005

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/16/2019	Monitoring Visit	Good Standing	
12/03/2018	Licensing Study	Good Standing	
04/10/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Six Year Olds and Over	4	56	C	56	C	NA	NA	Homework
Main	Gym		0	0	C	132	C	NA	NA	Not In Use
Main	P11	Six Year Olds and Over	1	12	C	22	C	NA	NA	Homework
Main	P12	Six Year Olds and Over	1	10	C	22	C	NA	NA	Transitioning
Main	P5	Six Year Olds and Over	1	8	C	22	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 254						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 86			Total Capacity @35 sq. ft.: 254			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	93	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on December 3, 2018.

Consultant observed 2019 License posted on this date.

Consultant provided No Smoking Notice, Parent's Rights Notice and a list of all required posted notices on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Traye Haskins, Program Official

Date

Shannon Curtis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/16/2019 **VisitType:** Monitoring Visit **Arrival:** 4:00 PM **Departure:** 5:10 PM

CCLC-2123

Prime Time - State Bridge

5530 State Bridge Road Alpharetta, GA 30022 Fulton County
(770) 664-3547 sarahf@ymcaatlanta.org

Mailing Address

3655 PRESTON RIDGE ROAD
ALPHARETTA, GA 30005

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 12/31/2018****Corrected on 4/16/2019****Previous citation corrected. Consultant observed evidence of monthly fire drills conducted as of March 22, 2019 on this date.**

591-1-1-.27 Posted Notices**Met****Correction Deadline: 12/17/2018****Corrected on 4/16/2019****Previous citation corrected. Consultant observed required posted notices on this date.****Comment**

Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/31/1960

Staff # 2

Met

Date of Hire: 01/29/2015

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 01/03/2018	Met
Staff # 4 Date of Hire: 10/01/2003	Met
Staff # 5 Date of Hire: 08/01/2014	Met
Staff # 6 Date of Hire: 02/25/2018	Met
Staff # 7 Date of Hire: 10/25/2016	Met
Staff # 8 Date of Hire: 08/03/2013	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 12/3/2018

Corrected on 4/16/2019

Previous citation corrected. Consultant observed satisfactory determination letters for all staff on this date.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 1/2/2019

Corrected on 4/16/2019

Previous citation corrected. Consultant observed 50% First Aid/CPR for staff on this date.

591-1-1-.24 Personnel Records Met

Correction Deadline: 12/8/2018

Corrected on 4/16/2019

Previous citation corrected. Consultant observed personnel files for all staff members on this date.

591-1-1-.33 Staff Training Met

Comment

Please ensure completed orientation checklists are documented and signed.

Correction Deadline: 12/31/2018

Corrected on 4/16/2019

Previous citation corrected. Consultant observed completed Health and Safety Orientation Training for staff on this date.

Correction Deadline: 12/31/2018

Corrected on 4/16/2019

Consultant observed evidence of completed annual training for 2018 on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.