



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/22/2021 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 10:00 PM

CCLC-2110

Little People's Paradise Day Care Center

524 Sun Hill Road Sandersville, GA 31082 Washington County
 (478) 552-2585 littlepeople@nctv.com

Regional Consultant

Laura Johnson

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Mailing Address

P. O. BOX 794
 Sandersville, GA 31082

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 06/22/2021 | Licensing Study | Good Standing | |
| 12/10/2020 | Monitoring Visit | Good Standing | |
| 09/06/2019 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------------|------------------------|--------------------------------|----------|------|--------------------------------|--------------|------------|--------------|-----------------------|
| Main | A- 1st left | One Year Olds | 1 | 8 | C | 10 | C | NA | NA | Free Play, Floor Play |
| Main | B - 2nd left | One Year Olds | 1 | 3 | C | 12 | C | NA | NA | Nap, Floor Play |
| Main | C - 1st right | Six Year Olds and Over | 2 | 16 | C | 27 | C | 38 | C | Outside |
| Main | D - 2nd right | Two Year Olds | 1 | 9 | C | 19 | C | 26 | C | Circle Time |
| Total Capacity @35 sq. ft.: 68 | | | | | | Total Capacity @25 sq. ft.: 86 | | | | |
| Total # Children this Date: 36 | | | Total Capacity @35 sq. ft.: 68 | | | Total Capacity @25 sq. ft.: 86 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | one | 168 | C |

Comments

An Administrative Review was conducted on June 22, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 30, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 06/22/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Evea Wright, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

Date: 6/22/2021 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 10:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that the following information was missing:

- Two of five files were missing the father's work address and phone number
- One of five files were missing a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities
- One of five files was missing the address for the person to whom the child may be released

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/31/2021

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms were observed to be clean and well maintained during a virtual walk through on June 30, 2021.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity was observed to be met by the center during a virtual walk through of the facility on June 30, 2021.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards were observed accessible to the children in care during a virtual walk through of the facility on June 30, 2021.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair during a virtual visit on June 30, 2021. The grass on the playground appeared to be well maintained. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(2) - Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 6/22/2021

Technical Assistance

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 6/22/2021

591-1-1-.18 Kitchen Operations **Met**

Comment

The kitchen appeared clean and well organized during a virtual visit on this date.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Procedures and sanitation regarding proper diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

| |
|---------------|
| Safety |
|---------------|

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Tight fitting sheets, SIDS, and infant sleeping position were discussed with the Director on this date.

Staff Records**Records Reviewed: 11****Records with Missing/Incomplete Components: 8**

| | |
|---|---------|
| Staff # 1 | Met |
| Date of Hire: 12/06/2014 | |
| Staff # 2 | Not Met |
| Date of Hire: 03/17/2015 | |
| <u>"Missing/Incomplete Components"</u> | |
| .14(2)-CPR missing,.33(5)-10 Hrs. Annual Training | |
| Staff # 3 | Met |
| Staff # 4 | Not Met |
| Date of Hire: 04/26/2019 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing,.33(4)-Food Prep Training Missing 4 hrs. | |
| Staff # 5 | Not Met |
| Date of Hire: 04/23/2013 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(5)-10 Hrs. Annual Training | |
| Staff # 6 | Not Met |
| Date of Hire: 09/04/2013 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(5)-10 Hrs. Annual Training | |
| Staff # 7 | Not Met |
| <u>"Missing/Incomplete Components"</u> | |
| .14(2)-CPR missing,.33(3)-Health & Safety Certificate | |
| Staff # 8 | Not Met |
| Date of Hire: 10/29/2020 | |

Records Reviewed: 11

Records with Missing/Incomplete Components: 8

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 9

Met

Date of Hire: 11/18/2014

Staff # 10

Not Met

Date of Hire: 03/25/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 11

Not Met

Date of Hire: 08/15/2010

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing,.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that the Director did not have valid and current certification in CPR and First Aid as required. Additionally, at least fifty percent of caregiver staff did not have valid and current CPR and First Aid certification as required. Two lead teachers have valid First Aid and completed an online CPR course, but did not complete a hands-on CPR training as required.

POI (Plan of Improvement)

The Director stated that all center staff are scheduled to complete a hands-on CPR and First Aid Course on August 7, 2021. Due to COVID-19, the Director stated this was the earliest date that she could schedule a class. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 8/9/2021

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two new employees did not obtain certification in CPR and First Aid within their first ninety days of hire as required.

POI (Plan of Improvement)

The Director stated that all center staff are scheduled to complete a CPR and First Aid Course on August 7, 2021. The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 8/9/2021

591-1-1-.33 Staff Training**Not Met****Comment**

Please ensure completed orientation checklists are documented and signed.

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that three new staff members did not complete Health and Safety Orientation training within their first ninety days of hire as required.

POI (Plan of Improvement)

The Director stated that an in-person Health and Safety Course has been scheduled for all center staff. The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 8/31/2021

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the cook had not completed four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)

The Director stated that the cook was originally scheduled for a course and it was canceled due to COVID-19. The Director stated that she has been scheduled for a new class to complete the required four clock hours of training. The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/30/2021

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that four out of ten employees did not complete ten hours of annual on-going training for the calendar year 2020.

POI (Plan of Improvement)

The Director stated that ten hours of training have been scheduled for August and September of 2021 for all center staff.

Correction Deadline: 12/31/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

Technical Assistance

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 6/22/2021