



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2017 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 1:45 PM

CCLC-2023

Wesley Academy of Early Learning

6520 Frederica Road St. Simons, GA 31522 Glynn County
 (912) 638-5072 nikki@wesleyssi.org

Mailing Address

6520 Frederica Road
 Saint Simons Island, GA 31522

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 09/25/2017 | Licensing Study | Good Standing | |
| 01/30/2017 | Monitoring Visit | Good Standing | |
| 09/14/2016 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|------------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|---------------------------------|
| Main | K-cafeteria | | 0 | 0 | C | 17 | C | NA | NA | Not In Use |
| Main | Room 1 | Three Year Olds and Four Year Olds | 1 | 10 | C | 10 | C | NA | NA | Centers |
| Main | Room 10 | Infants and One Year Olds | 1 | 5 | C | 9 | C | NA | NA | Nap |
| Main | Room 2 Three year olds | Three Year Olds and Four Year Olds | 1 | 10 | C | 12 | C | NA | NA | Circle Time |
| Main | Room 4 Three Year Olds | Three Year Olds and Four Year Olds | 7 | 7 | C | 10 | C | NA | NA | Lunch,Outside,Tr ansitioning |
| Main | Room 5 | One Year Olds and Two Year Olds | 1 | 9 | C | 10 | C | NA | NA | Outside |
| Main | Room 6 Infants | One Year Olds | 2 | 12 | C | 12 | C | NA | NA | Lunch |
| Main | Room 7 Two Year Olds | Infants | 2 | 7 | C | 14 | C | NA | NA | Outside,Nap,Tr ansitioning |
| Main | Room 8A-Left end | Two Year Olds and Three Year Olds | 3 | 17 | C | 18 | C | NA | NA | Circle Time |
| Main | Room 8B-right end | Two Year Olds and Three Year Olds | 2 | 11 | C | 12 | C | NA | NA | Lunch |
| Main | Room 9 Two Year Olds | PreK | 2 | 12 | C | 16 | C | NA | NA | Circle Time |
| Main | Room M -Pre-K | Four Year Olds | 1 | 9 | C | 15 | C | NA | NA | Lunch,Outside,Tr ansitioning |
| Main | Special Room | | 0 | 0 | C | 10 | C | NA | NA | Not In Use |

| | | |
|---------------------------------|---------------------------------|-------------------------------|
| Total Capacity @35 sq. ft.: 165 | | Total Capacity @25 sq. ft.: 0 |
| Total # Children this Date: 109 | Total Capacity @35 sq. ft.: 165 | Total Capacity @25 sq. ft.: 0 |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------|----------------------|-----------------------|
| Main | Playgrd-cement | 49 | C |
| Main | Plygrd-3s/4s | 36 | C |
| Main | Plygrd-sch age | 100 | C |
| Main | Plygrd-toddler | 34 | C |

Comments

This Licensing Study is the first regulatory visit for Wesley Academy of Early Learning this 2017 - 2018 fiscal year.

The center director stated no medication, field trips and transportation is provided.

The consultant reviewed all staff files and finds a satisfactory fingerprint criminal records check clearance determination letter is on file for all staff members.

The center received a two star Quality Rating on June 9, 2017.

The center director stated no liability insurance is provided. The consultant observed signed parental acknowledgement in the child files reviewed for this Licensing Study.

Plan of Improvement: Developed This Date 09/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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Email: QualityRated@dec.al.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nikki Browning, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 9/25/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |
| Child # 6 | Met |

591-1-1-.08 Children's Records**Met****Comment**

Observed-Records Complete/Well Organized

Comment

Parent Agreements Obtained/Completed

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Ensure all hazardous items are stored safely out of reach of the children (dirty toilet plunger located in the bathroom shared by classroom 8-A and 9).

Correction Deadline: 9/25/2017**Technical Assistance**

591-1-1-.25(8) - Ensure that all electrical plugs have safety approved protective covering when not in use (Electrical plug located under the purple bulletin board).

Correction Deadline: 9/25/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

The center director stated no medication is administered.

Correction Deadline: 9/25/2017**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant observed a through documented fire drill log.

Correction Deadline: 9/30/2017

591-1-1-.22 Parental Access**Met****Comment**

The consultant observed a parental notice posted on the parent bulletin board.

Correction Deadline: 9/25/2017

591-1-1-.27 Posted Notices**Met****Comment**

Observed-All Notices Posted

591-1-1-.29 Required Reporting**Met****Comment**

Thank You for Reporting as Required

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

Staff Records

| | |
|--|---------|
| Staff # 1 | Met |
| Date of Hire: 09/07/2017 | |
| Staff # 2 | Met |
| Date of Hire: 06/01/2015 | |
| Staff # 3 | Met |
| Date of Hire: 05/01/2010 | |
| Staff # 4 | Met |
| Date of Hire: 06/08/2012 | |
| Staff # 5 | Met |
| Date of Hire: 05/16/2016 | |
| Staff # 6 | Met |
| Date of Hire: 04/07/2017 | |
| Staff # 7 | Met |
| Date of Hire: 09/21/2017 | |
| Staff # 8 | Met |
| Date of Hire: 08/08/2016 | |
| Staff # 9 | Met |
| Date of Hire: 07/30/2012 | |
| Staff # 10 | Met |
| Date of Hire: 05/16/2016 | |
| Staff # 11 | Met |
| Date of Hire: 06/28/2017 | |
| Staff # 12 | Not Met |
| Date of Hire: 09/24/1967 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(3)-Health & Safety Certificate | |
| Staff # 13 | Met |
| Date of Hire: 08/01/2002 | |
| Staff # 14 | Met |
| Date of Hire: 08/01/2012 | |
| Staff # 15 | Met |

Records Reviewed: 30**Records with Missing/Incomplete Components: 1**

| | |
|--------------------------|-----|
| Staff # 16 | Met |
| Date of Hire: 03/06/2017 | |
| Staff # 17 | Met |
| Date of Hire: 08/25/2016 | |
| Staff # 18 | Met |
| Date of Hire: 03/04/2016 | |
| Staff # 19 | Met |
| Staff # 20 | Met |
| Date of Hire: 08/01/2011 | |
| Staff # 21 | Met |
| Date of Hire: 08/04/2014 | |
| Staff # 22 | Met |
| Date of Hire: 11/23/2005 | |
| Staff # 23 | Met |
| Date of Hire: 08/07/2017 | |
| Staff # 24 | Met |
| Staff # 25 | Met |
| Date of Hire: 08/01/2011 | |
| Staff # 26 | Met |
| Date of Hire: 09/01/2017 | |
| Staff # 27 | Met |
| Date of Hire: 06/01/2015 | |
| Staff # 28 | Met |
| Date of Hire: 02/08/2016 | |
| Staff # 29 | Met |
| Date of Hire: 11/07/2013 | |
| Staff # 30 | Met |

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records Check(CR)**Met**

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-50% Certified First Aid & CPR

591-1-1-.31 Staff(CR)**Met****Comment**

Lead staff education requirements

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff