



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/12/2018 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:00 PM

CCLC-2023

Wesley Academy of Early Learning

6520 Frederica Road St. Simons, GA 31522 Glynn County
 (912) 638-5072 nikki@wesleyssi.org

Mailing Address

6520 Frederica Road
 Saint Simons Island, GA 31522

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

Fax: (229) 238-2955

beth.houtz@dec.al.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/12/2018	Incident Investigation/Monitoring Visit	Good Standing	
09/25/2017	Licensing Study	Good Standing	
01/30/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	K-cafeteria		0	0	C	17	C	NA	NA	
Main	Room 1	Three Year Olds	1	10	C	10	C	NA	NA	Circle Time
Main	Room 10	One Year Olds	2	6	C	9	C	NA	NA	Lunch
Main	Room 2 Three year olds	Three Year Olds	1	10	C	12	C	NA	NA	Circle Time
Main	Room 4 Three Year Olds	Three Year Olds	1	7	C	10	C	NA	NA	Circle Time
Main	Room 5	One Year Olds	2	8	C	10	C	NA	NA	Outside
Main	Room 6 Infants	One Year Olds	2	12	C	12	C	NA	NA	Lunch, Transitioning
Main	Room 7 Two Year Olds	Infants	2	10	C	14	C	NA	NA	Floor Play, Feeding, Diapering
Main	Room 8A-Left end	Three Year Olds	3	16	C	18	C	NA	NA	Transitioning, Lunch, Story
Main	Room 8B-right end	Three Year Olds	2	9	C	12	C	NA	NA	Transitioning, Lunch
Main	Room 9 Two Year Olds	Four Year Olds	2	12	C	16	C	NA	NA	Snack

Main	Room M -Pre-K	Three Year Olds	2	8	C	15	C	NA	NA	Outside, Transitioning
Main	Special Room		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 165					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 108					Total Capacity @35 sq. ft.: 165					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-cement	49	C
Main	Plygrd-3s/4s	36	C
Main	Plygrd-sch age	100	C
Main	Plygrd-toddler	34	C

Comments

The purpose of today's visit is a monitoring visit and a complaint investigation.

Plan of Improvement: Developed This Date 02/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Nikki Browning, Program Official

Date

Beth Houtz, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/12/2018 **VisitType:** Incident Investigation/Monitoring Visit
Arrival: 10:15 AM **Departure:** 1:00 PM

CCLC-2023

Wesley Academy of Early Learning

6520 Frederica Road St. Simons, GA 31522 Glynn County
(912) 638-5072 nikki@wesleyssi.org

Mailing Address

6520 Frederica Road
Saint Simons Island, GA 31522

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

Fax: (229) 238-2955

beth.houtz@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation that in the one-year-old classroom a plastic classroom chair was being used as a step up to the hand washing sink.

POI (Plan of Improvement)

The Center will ensure Staff are trained in and children are taught the proper use of all furniture, materials and equipment; will implement a plan for this information to be reviewed with both groups on an ongoing basis; and for monitoring proper and age-appropriate usage.

Correction Deadline: 2/12/2018

Technical Assistance

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. The consultant discussed with the Acting Director about securing all shelves that may pose a tipping hazard. Additionally, the consultant discussed ensuring the castor locks on all the wheels were in locked as well so shelves do not become a pushing/falling hazard.

Correction Deadline: 2/12/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep all closets and storage cabinets locked and inaccessible to children. Additionally, the solid plate cover in the younger one-year-old room had a crack on the side and needs to be replaced.

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that one out of five red tricycles was missing a pedal on the left hand side and one out of seven yellow tricycles was missing both pedals. Additionally, a broken PVC pipe field goal with broken pieces was on the playground area. The Acting Director removed the PVC field goal and tricycles from the playground area during the visit.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/22/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that around the trees and under the swings the weed paper was coming through the rubber mulch and creating a tripping hazard on the playground areas where it was exposed.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 2/12/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(6) requires Center Staff to keep any items which might harm a child out of a child's reach. It was determined based on observation that in the infant room plastic bags were accessible to children on the diaper bag shelf and in the older one-year-old room a trash can with a plastic trash bag was accessible to children on the changing table. Additionally, the back of the mini fridge was accessible to children on the changing table in the older one-year-old room. The trash can was removed during the visit.

POI (Plan of Improvement)

The Center will remove any harmful item and provide instruction to staff. that includes identification and storage of hazardous items and procedures for keeping classrooms and other children's areas free of hazards.

Correction Deadline: 2/12/2018

Technical Assistance

591-1-1-.10(9) - The consultant discussed with the infant room staff about using the bathroom sink after diapering and not the food preparation and bottle/utensil cleaning sink for handwashing after diapering.

Correction Deadline: 2/12/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Acting Director stated that no medication is currently dispensed.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 23****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/07/2017	
Staff # 2	Met
Date of Hire: 06/01/2015	
Staff # 3	Met
Date of Hire: 05/01/2010	
Staff # 4	Met
Date of Hire: 06/08/2012	
Staff # 5	Met
Date of Hire: 05/16/2016	
Staff # 6	Met
Date of Hire: 07/30/2012	

Staff # 7 Date of Hire: 05/16/2016	Met
Staff # 8 Date of Hire: 06/28/2017	Met
Staff # 9 Date of Hire: 09/24/1967	Met
Staff # 10 Date of Hire: 08/01/2002	Met
Staff # 11 Date of Hire: 08/01/2012	Met
Staff # 12	Met
Staff # 13 Date of Hire: 08/25/2016	Met
Staff # 14 Date of Hire: 03/04/2016	Met
Staff # 15 Date of Hire: 08/01/2011	Met
Staff # 16 Date of Hire: 08/04/2014	Met
Staff # 17 Date of Hire: 11/23/2005	Met
Staff # 18 Date of Hire: 08/07/2017	Met
Staff # 19 Date of Hire: 08/01/2011	Met
Staff # 20 Date of Hire: 06/01/2015	Met
Staff # 21 Date of Hire: 02/08/2016	Met
Staff # 22	Met

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Date of Hire: 11/07/2013

Staff # 23

Met

Staff Credentials Reviewed: 23

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.