



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/12/2018 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

CCLC-1991

Maidee Smith Early Care and Learning Center
 607 Union Street LaGrange, GA 30241 Troup County
 (706) 882-2012 msmdcc@bellsouth.net

Regional Consultant

Laura Swann
 Phone: (706) 855-3454
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 laura.swann@dec.al.gov

Mailing Address

607 union Street P.O. Box 3124
 LaGrange, GA 30241

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/12/2018	Licensing Study	Good Standing	
08/16/2017	Monitoring Visit	Good Standing	
05/15/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Front	Three Year Olds and Four Year Olds	1	8	C	41	C	NA	NA	Breakfast,Clean Up,Free Play
Main	Right Side	One Year Olds and Two Year Olds	2	12	C	14	C	NA	NA	Floor Play,Breakfast
Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0							
Second Building	Front Classroom	Infants and One Year Olds	2	5	C	12	C	NA	NA	Nap,Floor Play,Breakfast
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 67			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	playground	0	C

Comments

Plan of Improvement: Developed This Date 03/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Maxine Maddox, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 9/15/2017

Corrected on 3/12/2018

.25(11) - Correction observed on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the bottom left side fence had exposed sharp metal spokes and cement with rough edges.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The center will cover the sharp spokes and cement.

Correction Deadline: 3/16/2018

Recited on 3/12/2018

Correction Deadline: 8/26/2017

Corrected on 3/12/2018

.26(8) - Correction observed on this date.

Correction Deadline: 8/16/2017

Corrected on 3/12/2018

.26(9) - Correction observed on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Technical Assistance**

Technical Assistance

591-1-1-.15 - Discussed making sure the center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(7) - Please ensure children and staff are washing their hands with liquid soap and warm running water.

Correction Deadline: 3/12/2018

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

No medications given per the provider. Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(4) - Please ensure that cots stored in the classroom are covered to prevent the spread of germs.

Correction Deadline: 3/12/2018**Staff Records****Records Reviewed: 7****Records with Missing/Incomplete Components: 4**

Staff # 1

Not Met

Date of Hire: 01/13/2013

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2

Met

Date of Hire: 01/22/2018

Staff # 3

Not Met

Date of Hire: 11/25/2015

"Missing/Incomplete Components"

Records Reviewed: 7**Records with Missing/Incomplete Components: 4**

.33(3)-Health & Safety Certificate

Staff # 4

Not Met

Date of Hire: 12/02/2015

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 5

Met

Date of Hire: 02/05/2007

Staff # 6

Not Met

Date of Hire: 03/09/2012

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 7

Met

Date of Hire: 08/17/2017

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided one file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined that four employees needed to take health and safety training from an approved trainer.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/11/2018**591-1-1-.31 Staff(CR)****Met****Correction Deadline: 8/16/2017****Corrected on 3/12/2018****.31(8)(a) - Correction observed on this date. Volunteers had satisfactory fingerprint check letters.****Staffing and Supervision**

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.