



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/11/2018    **VisitType:** Monitoring Visit    **Arrival:** 8:35 AM    **Departure:** 11:00 AM

**CCLC-1988**

**HOUSTON ROAD DAY CARE AND LEARNING CENTER,  
L.L.C.**

6045 HOUSTON RD Macon, GA 31216 Bibb County  
 (478) 784-1826 houstondaycare@bellsouth.net

**Mailing Address**  
 6045 HOUSTON RD  
 MACON, GA 31216

**Regional Consultant**

Brandi Mangino

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brandi.mangino@decal.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/11/2018	Monitoring Visit	Good Standing	
01/24/2018	Licensing Study	Good Standing	
08/15/2017	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Three Year Olds and Four Year Olds	1	8	C	14	C	NA	NA	Centers
Main	1R	Two Year Olds	1	9	C	10	C	NA	NA	Breakfast, Free Play
Main	2 R	Four Year Olds and Five Year Olds	1	6	C	14	C	NA	NA	Centers
Main	2L	Two Year Olds and Three Year Olds and Six Year Olds and Over	1	8	C	12	C	NA	NA	Centers, Art
Main	Middle		0	0	C	20	C	NA	NA	
Main	Right Wing Back-Infants	Infants	2	8	C	12	C	NA	NA	Floor Play, Feeding, Nap, Diapering
Main	Right Wing Front- 1-2 year olds	One Year Olds and Two Year Olds	2	12	C	16	C	NA	NA	Centers, Circle Time
Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0							
Two	School Age	Five Year Olds and Six Year Olds and Over	3	22	C	62	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 62			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 160			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 1	71	C
Main	Playground 2	20	C

**Comments**

Plan of Improvement: Developed This Date 07/11/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Terri Graham Gilstrap, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

**Date:** 7/11/2018 **VisitType:** Monitoring Visit **Arrival:** 8:35 AM **Departure:** 11:00 AM

#### CCLC-1988

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Met

##### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant observation that classrooms had lesson plans with dates that have passed or no dates listed.

##### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 7/13/2018**

**Recited on 7/11/2018**

##### Technical Assistance

Consultant discussed reward charts with the director and how the center should not use them.

**Correction Deadline: 7/11/2018**

#### 591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

##### Technical Assistance

Consultant discussed the blue couch in the 2L room is showing foam on the arms, and the television in the school-age room needs to be secured.

##### Technical Assistance

Consultant discussed the bottle warmer in the infant room and the location of them and being secured.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

The center has not have any swimming activities since the last visit. The center director and consultant discussed swimming rules as they has a field trip scheduled for today to the water park.

Facility

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation that the following hazards were accessible to children in care:

- vacuum in the school age room
- vacuum, broom and dust pan in an unlocked closet in room 1L
- scissors and stapler remover in a teacher desk in the school age room

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/11/2018****Correction Deadline: 1/24/2018****Corrected on 7/11/2018****.25(3) - Citation observed to be corrected.****Comment**

Consultant discussed that if children are taking sun block or any things that read "keep out of reach of children" on the field trip that this needs to be kept by staff members.

**Correction Deadline: 7/11/2018**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Consultant discussed anchoring of the air plane.

**Correction Deadline: 7/21/2018**

<b>Food Service</b>
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**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on consultant observation that several items were found to not be in the original container and not labeled as to their contents. Consultant observed fruit to be in the center refrigerator labeled with the name, but not the name of the items within the air tight containers.

**POI (Plan of Improvement)**

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

**Correction Deadline: 7/18/2018****Recited on 7/11/2018**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Per the director the center does not dispense medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

The center was participating in a field trip to Sandy Beach water park on this date. Consultant discussed with the director to ensure that information was obtained and attached to the field trips forms that they have certified lifeguards onsite.

**Correction Deadline: 7/11/2018**

**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

Annual safety check for van ending in tag number 7610 was last completed on August 1, 2017.

**Correction Deadline: 7/16/2018**

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records the center director's transportation expired June 3, 2018 and she participates in transportation.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 7/21/2018**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant observed a child in Room 2L to be sleeping on a bean bag after arrival in the early morning and discussed with the director to offer a mat or cot.

**Correction Deadline: 7/21/2018**

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Director provided [ ] file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Complete first aid kits observed in center and on vehicles.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one new staff member hired on March 30, 2018 was missing the required first aid and CPR training within 90 days of their hire date.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 8/10/2018**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on consultant observation that in the 2L room the class had two-year-old and three-old children and the staff member in the room had her seven-year-old and 11-year-old child in the class.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

The center will obtain letter for the children to remain mixed until they change classes for the school year. They are aware that only children ages two-year-old and three-year-old can be in the room mixed and not children of older ages.

**Correction Deadline: 7/11/2018**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.