



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/24/2018 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:15 AM

CCLC-1988

**HOUSTON ROAD DAY CARE AND LEARNING CENTER,
L.L.C.**

6045 HOUSTON RD Macon, GA 31216 Bibb County
(478) 784-1826 houstondaycare@bellsouth.net

Mailing Address
6045 HOUSTON RD
MACON, GA 31216

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

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brandi.mangino@decal.ga.gov

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 01/24/2018 | Licensing Study | Good Standing | |
| 08/15/2017 | Complaint Investigation Follow Up | Good Standing | |
| 08/15/2017 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|--------------------------------|---------------------------------|------------------------------------|---------------------------------|----------|------|-----------------------------|--------------|------------|--------------|----------------|--|
| Main | 1L | Three Year Olds and Four Year Olds | 1 | 9 | C | 14 | C | NA | NA | Centers | |
| Main | 1R | Two Year Olds | 1 | 7 | C | 10 | C | NA | NA | Centers | |
| Main | 2 R | Four Year Olds and Five Year Olds | 1 | 11 | C | 14 | C | NA | NA | Centers | |
| Main | 2L | Two Year Olds and Three Year Olds | 2 | 10 | C | 12 | C | NA | NA | Centers | |
| Main | Middle | | 0 | 0 | C | 20 | C | NA | NA | | |
| Main | Right Wing Back-Infants | Infants and One Year Olds | 2 | 8 | C | 12 | C | NA | NA | Floor Play,Nap | |
| Main | Right Wing Front- 1-2 year olds | One Year Olds | 2 | 15 | C | 16 | C | NA | NA | Centers | |
| Total Capacity @35 sq. ft.: | | | 98 | | | Total Capacity @25 sq. ft.: | | | 0 | | |
| Two | School Age | | 0 | 0 | C | 62 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: | | | 62 | | | Total Capacity @25 sq. ft.: | | | 0 | | |
| Total # Children this Date: 60 | | | Total Capacity @35 sq. ft.: 160 | | | Total Capacity @25 sq. ft.: | | | 0 | | |


| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | Playground 1 | 71 | C |
| Main | Playground 2 | 20 | C |

Comments

Consultant discussed no liability insurance with the center on this date.

Plan of Improvement: Developed This Date 01/24/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

| | | | |
|---|------|----------------------------|------|
| Terri Graham Gilstrap, Program Official | Date | Brandi Mangino, Consultant | Date |
|---|------|----------------------------|------|



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Findings Report

Date: 1/24/2018 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant observation that classrooms did not have current lesson plans. Plan in the 2L room were posted and observed to be from August and September 2017.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 1/24/2018

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Consultant discussed that since the middle room is used for early morning arrival that heavy items need to be secured or moved to floor level so they do not pose a falling hazard.

Consultant discussed the red rocker on the front left playground was cracked with sharp edges.

Correction Deadline: 1/24/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/15/2017

Corrected on 1/24/2018

.08(7) - Citation observed to be corrected. Center staff stated that photo ID's are being checked when children are being released.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

Consultant discussed the number of toilets in the front building. The center has one toilet that is current not in working order and based on the center capacity the working toilet is essential to the building capacity.

Correction Deadline: 2/23/2018

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

Consultant discussed that the vacuum cleaners would need to be stored in an alternate location, and the string in the filing cabinet in the back building needed to be in a secure location inaccessible to children.

Correction Deadline: 1/24/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that the following items are in need of repair:

- center wall paint throughout was observed to be chipping
- ceiling in the kitchen has a brown ring and is chipping the popcorn
- wall behind the toilet in the restroom for 1R and 2R had sharp edges
- the blue middle wall in the restroom in between 1R and 2R was chipping plaster and paint.
- the corner of the 2nd post in the back building was chipping plaster and paint
- kitchen counter above the dishwasher was cracked.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/24/2018

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 8/22/2017**Corrected on 1/24/2018****.26(4) - Citation observed to be corrected on this date.**

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

Please ensure that infant feeding forms are updated regularly.

Technical Assistance

USDA guidelines discussed on this date.

Correction Deadline: 1/24/2018

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on consultant observation that several items were found to not be in the original container and not labels as to their contents. Consultant observed breakfast cereal on the kitchen counter, a ziploc bag in the door, items in the kitchen freezer, leftover items in the refrigerator, and cookies in the pantry to not be labeled.

POI (Plan of Improvement)

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 1/24/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Per the assistant director the center no longer dispenses medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

The vehicle was checked for compliance. Proper restraints were observed and discussed with the director.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 07/14/2017 | |
| Staff # 2 | Met |
| Date of Hire: 12/30/2005 | |
| Staff # 3 | Met |
| Date of Hire: 01/06/2007 | |
| Staff # 4 | Met |
| Date of Hire: 11/06/1996 | |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Date of Hire: 03/02/2016 | |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Date of Hire: 08/26/1997 | |
| Staff # 10 | Met |
| Date of Hire: 05/06/2015 | |
| Staff # 11 | Met |
| Date of Hire: 08/01/2016 | |
| Staff # 12 | Met |

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Date of Hire: 07/18/2016

Staff # 13

Met

Date of Hire: 01/05/2014

Staff # 14

Met

Date of Hire: 11/18/2003

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Please monitor dates in the first aid kit.

Comment

Please replace/add missing/expired item.

591-1-1-.33 Staff Training

Met

Comment

Consultant discussed first year training and new staff have one year to complete the first year training. One new staff hired in February 2016 has all required training except the required four hours in disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant discussed the requirements for a lead teacher for each classroom, and them being present.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Technical Assistance

Consultant discussed ratios on this date. Children were coming in for the morning, and putting classrooms over ratio. The situation was handled very quickly as children were divided in appropriate ages groups until a staff member that was running late came in and the center maintained the ratios by doing this.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.