



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/2/2020 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 12:50 PM

CCLC-1962

Creme de la Creme

8730 Nesbit Ferry Road Alpharetta, GA 30022 Fulton County
 (770) 998-1844 aboatman@cremedelacreme.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

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latoya.longshore@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/02/2020	Licensing Study	Good Standing	
02/20/2020	Complaint Investigation Follow Up	Good Standing	
02/20/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Apres		0	0	C	13	C	NA	NA	
Main	Art		0	0	C	10	C	NA	NA	
Main	Computer room		0	0	C	5	C	NA	NA	
Main	Crepe Preparatory	Four Year Olds	1	7	C	20	C	NA	NA	Lunch
Main	Garderie 2	Two Year Olds	1	8	C	31	C	NA	NA	Transitioning, Lunch
Main	Garderie 3	Three Year Olds	1	12	C	26	C	NA	NA	Lunch
Main	Gym		0	0	C	11	C	NA	NA	
Main	Library		0	0	C	3	C	NA	NA	
Main	Pouponniere 1A	Infants	1	5	C	8	C	NA	NA	Nap, Floor Play
Main	Pouponniere 1B		0	0	C	9	C	NA	NA	
Main	Pouponniere 1C	Infants	1	6	C	8	C	NA	NA	Lunch
Main	Pouponniere 2	One Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	STEM		0	0	C	9	C	NA	NA	
Main	Toddlers A		0	0	C	13	C	NA	NA	
Main	Toddlers B		0	0	C	35	C	NA	NA	
Total Capacity @35 sq. ft.: 213			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 46			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C
Main	Playground A	74	C
Main	Playground B	87	C
Main	Playground C	31	C

Comments

An Administrative Review was conducted on November 2, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 2, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 11/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Angelene Collepari, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

Date: 11/2/2020 **VisitType:** Licensing Study

Arrival: 11:30 AM

Departure: 12:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, there was no pool observed on the property on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

During the virtual walk through, Consultant discussed with the Director to remind teachers to keep items that pose a hazard inaccessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

During the virtual walk through, Consultant observed proper diapering procedures in the infant classroom on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

During the virtual walk through, Staff were observed to remind children to wash hands as they transitioned to lunch on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication per the Director on this date.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

During the virtual walk through, consultant observed a staff using age-appropriate discussion while redirecting a child on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for the vehicle used in transporting children on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with Director on this date.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 03/01/2018

Staff # 2

Met

Date of Hire: 10/01/2018

Staff # 3

Met

Date of Hire: 03/16/2020

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 4 Date of Hire: 04/29/2019	Met
Staff # 5 Date of Hire: 03/16/2018	Met
Staff # 6 Date of Hire: 01/08/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 7 Date of Hire: 04/15/2019	Met
Staff # 8 Date of Hire: 06/02/2008	Met
Staff # 9 Date of Hire: 09/13/2001	Met
Staff # 10 Date of Hire: 08/10/2020	Met
Staff # 11 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 12 Date of Hire: 06/20/2018	Met
Staff # 13 Date of Hire: 02/29/2016	Met
Staff # 14 Date of Hire: 09/09/2019	Met
Staff # 15 Date of Hire: 11/19/2018	Met

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records that staff #6 did not submit both a records check application to the department and fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will keep a staff checklist to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review staff checklist to ensure the Comprehensive Records Check rules are maintained.

Correction Deadline: 11/2/2020

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of staff records that staff #6 did not have a current satisfactory Comprehensive Records Check Determination and did not submit a records check application to the department.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will keep a staff checklist to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review staff checklist to ensure the Comprehensive Records Check rules are maintained.

Correction Deadline: 11/2/2020

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of staff records that staff #11 did not electronically port the most recently issued determination letter prior to being on premises while children are in care.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will keep a staff checklist to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review staff checklist to ensure Comprehensive Records Check rules are maintained.

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Director provided one file for employee hired since last visit on this date.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

During the virtual walk through, Consultant observed adequate supervision on this date.