



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 1:30 PM **Departure:** 4:45 PM

CCLC-1954

Weekday Ministries Division First Baptist Church

118 East Sixth Street Rincon, GA 31326 Effingham County
(912) 826-2213 fbcweekday@gmail.com

Regional Consultant

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
03/15/2018	Complaint Investigation & Monitoring Visit	Good Standing
03/15/2018	Complaint Closure	Good Standing
11/08/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Down 1, infants	Two Year Olds and Three Year Olds	1	10	C	12	C	NA	NA	Nap
Main	Down 2	Infants and One Year Olds	2	3	C	8	C	NA	NA	Nap, Floor Play
Main	Down 3	One Year Olds	1	5	C	8	C	NA	NA	Nap
Main	down 4, social hall	Four Year Olds and Five Year Olds	2	13	C	34	C	48	C	Nap
Main	Down 5	Three Year Olds	1	5	C	8	C	NA	NA	Nap
Main	Down 6	Three Year Olds and Four Year Olds	1	7	C	8	C	NA	NA	Nap
Main	Down 7	Infants	1	5	C	8	C	NA	NA	Floor Play, Feeding
Main	Up 1	Six Year Olds and Over	1	10	C	11	C	16	C	Centers
Main	Up 2	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	14	NC	19	C	Circle Time
Main	Up 3		0	0	C	11	C	15	C	
Main	Up 4	Six Year Olds and Over	1	9	C	10	C	15	C	Transitioning, Outside
Main	Up 5		0	0	C	11	C	15	C	
Main	Up 6		0	0	C	10	C	15	C	
Main	Up 7	Six Year Olds and Over	1	10	C	28	C	NA	NA	Free Play
Main	Up 8		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 238

Total # Children this Date: 94

Total Capacity @35 sq. ft.: 196


Total Capacity @25 sq. ft.: 238

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG, Large	146	C
Main	PG, Small	17	C

Comments

Plan of Improvement: Developed This Date 03/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Brittany Childers, Program Official

Date

Haley Carwile, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/15/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 1:30 PM **Departure:** 4:45 PM

CCLC-1954

Weekday Ministries Division First Baptist Church

118 East Sixth Street Rincon, GA 31326 Effingham County
(912) 826-2213 fbcweekday@gmail.com

Mailing Address
Same

Regional Consultant

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(13) - Please ensure that in Room 7 the small fan and bottle warmer on top of the fridge are secure, so that they will not fall and possibly injury a child.

Correction Deadline: 3/15/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation and staff statements that the hot water in the classroom sink was not working. The staff has access to warm water in the classroom bathroom.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands after nap.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed for the week of March 5-9, 2018 as required.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 2

Staff # 1 Met

Date of Hire: 09/17/1978

Staff # 2 Met

Date of Hire: 03/30/2016

Staff # 3 Met

Date of Hire: 07/11/2016

Staff # 4 Met

Date of Hire: 01/09/2017

Staff # 5 Date of Hire: 12/06/2015	Met
Staff # 6 Date of Hire: 08/31/2017	Met
Staff # 7 Date of Hire: 01/22/2018	Met
Staff # 8 Date of Hire: 11/27/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 9 Date of Hire: 05/25/2005	Met
Staff # 10	Met
Staff # 11 Date of Hire: 09/29/1995	Met
Staff # 12 Date of Hire: 05/31/2017	Met
Staff # 13 Date of Hire: 02/23/2016	Met
Staff # 14 Date of Hire: 03/07/2016	Met
Staff # 15 Date of Hire: 01/25/2008	Met
Staff # 16 Date of Hire: 07/30/2015	Met
Staff # 17 Date of Hire: 10/05/2015	Met
Staff # 18 Date of Hire: 08/01/2017	Met
Staff # 19 Date of Hire: 06/22/2014	Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 2

Staff # 20 Date of Hire: 09/29/2016	Met
Staff # 21	Met
Staff # 22 Date of Hire: 01/24/2014	Met
Staff # 23 Date of Hire: 02/08/1988	Met
Staff # 24 Date of Hire: 01/30/2017	Met
Staff # 25 Date of Hire: 05/29/2017	Met
Staff # 26 Date of Hire: 08/15/2016	Met
Staff # 27 Date of Hire: 11/08/2017	Met
Staff # 28 Date of Hire: 04/25/2017	Met
Staff # 29 Date of Hire: 02/07/2018	Met
Staff # 30 Date of Hire: 07/24/2001	Met
Staff # 31 Date of Hire: 08/10/2015	Met
Staff # 32 Date of Hire: 07/10/2017	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	

Staff Credentials Reviewed: 32

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of staff files that two staff members had not completed the health and safety training in a timely manner as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 3/29/2018

Recited on 3/15/2018

591-1-1-.31 Staff(CR)

Met

Comment

Lead teacher credentials met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that in Room 1 children two years of age were mixed with children three years of age.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 3/15/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.