



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/23/2019    **VisitType:** Licensing Study    **Arrival:** 10:05 AM    **Departure:** 1:30 PM

**CCLC-1941**

**Pittman Park Education Center**

1102 Fair Road Statesboro, GA 30458 Bulloch County  
 (912) 681-6503 ppec.shelly@gmail.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/23/2019	Licensing Study	Good Standing	
11/20/2018	Monitoring Visit	Good Standing	
04/17/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Central Hall 1st Left	Three Year Olds	1	10	C	11	C	NA	NA	Lunch,Story,Transitioning
Main	Central Hall 2nd Left	One Year Olds and Two Year Olds	1	8	C	11	C	NA	NA	Transitioning,Lunch,Free Play,Art
Main	Central Hall 3rd Left	Infants and One Year Olds	2	9	C	11	C	NA	NA	Lunch,Transitioning,Nap,Floor Play
Main	Central Hall 4th Left	Two Year Olds	1	9	C	11	C	NA	NA	Circle Time,Story,Transitioning
Main	Central Hall 5th Left	Three Year Olds	2	8	C	11	C	NA	NA	Transitioning,Art,Lunch
Main	Left Hall 1st Left	Infants and One Year Olds	1	6	C	9	C	NA	NA	Nap,Transitioning,Lunch,Floor Play
Main	Left Hall 2nd Left	One Year Olds	1	8	C	9	C	NA	NA	Transitioning,Lunch,Free Play
Main	Left Hall 3rd Left	Three Year Olds and Four Year Olds	3	12	C	17	C	24	C	Transitioning,Story,Lunch
				Total Capacity @35 sq. ft.: 90		Total Capacity @25 sq. ft.: 97				

Total # Children this Date: 70      Total Capacity @35 sq. ft.: 90

Total Capacity @25 sq.  
ft.: 97

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	51	C

**Comments**

Director provided two file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 04/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCareServices/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Shelly Murphree, Program Official

Date

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Kesha McNeal, Consultant

Date



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### Findings Report

**Date:** 4/23/2019 **VisitType:** Licensing Study

**Arrival:** 10:05 AM

**Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Comment**

A variety of equipment and toys were observed throughout the center.

**Technical Assistance**

591-1-1-.12(2) - Please ensure that all equipment and furniture is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. On this date the consultant observed a blue couch in the third left classroom on the left hall had a tear on the middle of the couch.

**Correction Deadline:** 4/23/2019

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

<b>Children's Records</b>
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**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Comment**

Parent agreements observed obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Technical Assistance**

591-1-1-.08(6) - Please ensure that the Center to maintain records of the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure for the third left classroom on the left hallway.

**Correction Deadline: 4/23/2019**

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

No hazards observed accessible to children on this date.

**Technical Assistance**

591-1-1-.25(3) - Please ensure that the center and surrounding premises is in good repair in that the rubber border in the central hallway 1st left room was not secured to the wall.

**Correction Deadline: 4/23/2019**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

**Technical Assistance**

591-1-1-.15(5) - Please ensure that substitutions are recorded on the posted menu as required.

**Correction Deadline: 4/23/2019**

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>Met</b>
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**Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Center does not participate in field trips at this time.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 05/07/2018

Staff # 2

Met

Date of Hire: 08/22/2016

Staff # 3 Date of Hire: 07/05/2016	Met
Staff # 4 Date of Hire: 07/18/2011	Met
Staff # 5 Date of Hire: 02/05/2018	Met
Staff # 6 Date of Hire: 06/01/2016	Met
Staff # 7 Date of Hire: 08/20/2003	Met
Staff # 8 Date of Hire: 05/03/2017	Met
Staff # 9 Date of Hire: 10/13/2008	Met
Staff # 10 Date of Hire: 03/05/2018	Met
Staff # 11 Date of Hire: 03/20/2207	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 03/12/2018	Met
Staff # 13 Date of Hire: 05/24/2018	Met
Staff # 14	Met
Staff # 15 Date of Hire: 01/23/2017	Met
Staff # 16 Date of Hire: 02/06/2019	Met
Staff # 17 Date of Hire: 02/24/2019	Met
Staff # 18	Met

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 19	Met
Date of Hire: 05/08/2014	
Staff # 20	Met
Date of Hire: 02/05/2018	
Staff # 21	Met
Date of Hire: 10/01/2008	

**Staff Credentials Reviewed: 21**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided two file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.