



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2019 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 2:45 PM

CCLC-1907

NORTH HENRY ACADEMY EXTENDED CARE

1093 FLAT ROCK ROAD Stockbridge, GA 30281 Henry County
 (770) 389-1591 lindafloyd@northhenryacademy.com

Mailing Address
 1093 Flat Rock Rd.
 Stockbridge, GA 30281

Regional Consultant

April Brown
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 april.brown@decal.ga.gov
 Joint with: Charlene Story

Quality Rated: ★ ★

Compliance Zone Designation		
09/19/2019	Monitoring Visit	Good Standing
04/23/2019	Licensing Study	Good Standing
12/11/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	Room 103	One Year Olds	1	2	C	9	C	NA	NA	Transitioning
Bldg. I	Room 105	Two Year Olds	1	4	C	10	C	NA	NA	Free Play
Bldg. I	Room 106/108	Three Year Olds	1	12	C	16	C	23	C	Free Play, Art
Bldg. I	Room 111	Four Year Olds	1	11	C	24	C	NA	NA	Centers
Bldg. I	Room 114	Infants	1	3	C	7	C	NA	NA	Floor Play
Bldg. I	Room 115		0	0	C	20	C	28	C	Not In Use
Bldg. I	Room 122	Six Year Olds and Over	1	9	C	19	C	26	C	Homework
Total Capacity @35 sq. ft.: 105						Total Capacity @25 sq. ft.: 127				
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 127				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. I	Plgd-Main	80	C

Comments

Plan of Improvement: Developed This Date 09/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Cynthia Temple, Program Official

Date

April Brown, Consultant

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 9/19/2019 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 2:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys was observed throughout the center on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please ensure that plastic grocery bags and baby wipes are stored safely out of children's reach. These items pose a potential suffocation hazard to the children.

Correction Deadline: 9/19/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

Please ensure the gates leading to the parking lot area are closed and locked as required. Additionally please ensure bolts on the gates are no longer than two threads as required.

Correction Deadline: 9/19/2019

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation three inches of mulch was present underneath the three yellow slides on the preschool playground area instead of six inches of resilient surface which was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/29/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were present on the playground:

- * Mats underneath each swing on both playground areas and underneath the yellow slide on the toddler playground area were not level to the ground and posed as a potential tripping hazard.
- * Chipped paint and rust were present on four benches on both playground areas.
- * Ants were present in the wood chips underneath the yellow slides on the preschool playground area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/3/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Hand washing requirements for diapering were discussed with the director and staff member on this date.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR) Met

Correction Deadline: 4/23/2019

Corrected on 9/19/2019

Correction of citation in that medication forms were observed to be complete on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 4/28/2019

Corrected on 9/19/2019

Correction of citation in that infants enrolled have a signed safe sleep policy on file as required on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center director stated the center does not provide routine transportation at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position on this date.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/14/2017	
Staff # 2	Met
Date of Hire: 02/01/1999	
Staff # 3	Met
Date of Hire: 07/01/1998	
Staff # 4	Met
Date of Hire: 05/07/2019	
Staff # 5	Met
Date of Hire: 07/25/2019	
Staff # 6	Met
Date of Hire: 05/29/2018	
Staff # 7	Met
Date of Hire: 07/24/2019	
Staff # 8	Met
Date of Hire: 08/23/1999	
Staff # 9	Met
Date of Hire: 07/24/2017	

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 10

Met

Date of Hire: 07/25/2019

Staff # 11

Met

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided six files for employees hired since last visit which was completed on April 23, 2019.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records one employee hired on July 14, 2017 was not ported electronically as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 9/19/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.