



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/2/2020    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-1907**

**NORTH HENRY ACADEMY EXTENDED CARE**

1093 FLAT ROCK ROAD Stockbridge, GA 30281 Henry County  
(770) 389-1591 lindafloyd@northhenryacademy.com

**Regional Consultant**

April Brown

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april.brown@decal.ga.gov

**Mailing Address**

1093 Flat Rock Rd.  
Stockbridge, GA 30281

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/02/2020	Licensing Study	Good Standing	
09/19/2019	Monitoring Visit	Good Standing	
04/23/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	Room 103	One Year Olds and Two Year Olds	1	3	C	9	C	NA	NA	Nap
Bldg. I	Room 105		0	0	C	10	C	NA	NA	Not In Use
Bldg. I	Room 106/108	Four Year Olds	1	2	C	16	C	23	C	Nap
Bldg. I	Room 111		0	0	C	24	C	NA	NA	Not In Use
Bldg. I	Room 114		0	0	C	7	C	NA	NA	Not In Use
Bldg. I	Room 115		0	0	C	20	C	28	C	Not In Use

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Total # Children this Date: 5

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. I	Plgd-Main	80	C

**Comments**

An Administrative Review was conducted on June 2, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 18, 2020 with person in charge, Linda Floyd delegated by Director, Cynthia Temple. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 06/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cynthia Temple, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 6/2/2020    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

#### CCLC-1907

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Evaluated

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

#### Comment

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Parent authorizations obtained and completed.

**Comment**

Records were observed to be complete and well organized. Please ensure the parent's work address and emergency contact information is documented in full as required.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.26 Playgrounds(CR)****Met**

**Correction Deadline: 9/29/2019**

**Corrected on 6/2/2020**

**Correction of citation in that the director reported at least six inches of mulch was placed underneath the fall zones of the equipment and pictures were shown to demonstrate resilient surface was adequate as required. A Virtual Visit was conducted due to the COVID-19 pandemic.**

**Correction Deadline: 10/3/2019**

**Corrected on 6/2/2020**

**Correction of citation in that the playground appeared to be clean and free of hazards as the director reported ants were treated and submitted pictures to show that mats were removed and the benches were painted, free of chipped paint and rust. A Virtual Visit was conducted due to the COVID-19 pandemic.**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

The director reported the center currently does not supply meals as the parents bring the children's food currently due to COVID-19.

**591-1-1-.18 Kitchen Operations****Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Safety**

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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises at this time.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.13 Field Trips(CR)****Not Evaluated****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Not Evaluated****Comment**

Center does not provide routine transportation at this time. A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

Discussed SIDS and infant sleeping position on this date. A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Staff Records**

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**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/01/1999	
Staff # 2	Met
Date of Hire: 01/08/2020	
Staff # 3	Met
Date of Hire: 07/01/1998	
Staff # 4	Met
Date of Hire: 05/07/2019	
Staff # 5	Met
Date of Hire: 07/25/2019	

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 6 Date of Hire: 12/16/2019	Met
Staff # 7 Date of Hire: 05/29/2018	Met
Staff # 8 Date of Hire: 07/24/2019	Met
Staff # 9 Date of Hire: 08/23/1999	Met
Staff # 10 Date of Hire: 07/24/2017	Met
Staff # 11 Date of Hire: 07/25/2019	Met
Staff # 12	Met

**Staff Credentials Reviewed: 1**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Director provided one file for an employee hired since last visit which was completed on September 19, 2019. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Correction Deadline: 9/19/2019**

**Corrected on 6/2/2020**

**Correction of citation in that the director reported that all employees have been electronically ported as required. The director will ensure staff members are electronically ported as required. A Virtual Visit was conducted due to the COVID-19 pandemic.**

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required annual staff training for 2019.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 16, 2020.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.