



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/15/2020 **VisitType:** Licensing Study

**Arrival:** 1:00 PM

**Departure:** 1:55 PM

**CCLC-1904**

**Family Resource Agency, Mountain View Pre-K**

1012 Green Hill Drive Rossville, GA 30741 Walker County  
 (706) 858-3840 tknight@fragahs.com

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 12/15/2020                         | Licensing Study  | Good Standing |  |
| 01/13/2020                         | Licensing Study  | Good Standing |  |
| 09/13/2019                         | Monitoring Visit | Good Standing |  |

**Ratios/License Capacity**

| Building                        | Room                       | Age Group | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes      |
|---------------------------------|----------------------------|-----------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------|
| Main                            | Left Hallway Classroom 3   |           | 0                               | 0        | C    | 26                            | C            | NA         | NA           | Not In Use |
| Main                            | Left Hallway Classroom 4   |           | 0                               | 0        | C    | 21                            | C            | NA         | NA           |            |
| Main                            | Left Hallway Classroom 5   |           | 0                               | 0        | C    | 21                            | C            | NA         | NA           | Not In Use |
| Main                            | Left Hallway Classroom 6   |           | 0                               | 0        | C    | 21                            | C            | NA         | NA           | Not In Use |
| Main                            | Left Hallway Pre-K 1       |           | 0                               | 0        | C    | 26                            | C            | NA         | NA           |            |
| Main                            | Left Hallway Pre-K 2       |           | 0                               | 0        | C    | 20                            | C            | NA         | NA           |            |
| Main                            | Right Hallway Classroom 10 |           | 0                               | 0        | C    | 26                            | C            | NA         | NA           |            |
| Main                            | Right Hallway Classroom 7  |           | 0                               | 0        | C    | 20                            | C            | NA         | NA           |            |
| Main                            | Right Hallway Classroom 8  |           | 0                               | 0        | C    | 26                            | C            | NA         | NA           |            |
| Main                            | Right Hallway Classroom 9  |           | 0                               | 0        | C    | 26                            | C            | NA         | NA           |            |
| Total Capacity @35 sq. ft.: 233 |                            |           |                                 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |            |
| Total # Children this Date: 0   |                            |           | Total Capacity @35 sq. ft.: 233 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |            |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Infants    | 26                   | C                     |

**Comments**

An Administrative Review was conducted on December 14, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 15, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection. Consultant discussed rule changes that came into effect on October 1, 2020 and provided a handout with FAQ to the director.

Plan of Improvement: Developed This Date 12/15/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tammy Knight, Program Official

Date

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Neli Todorova, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Please ensure that the updated as of October 1, 2020 Infant Feeding Forms are used from now on.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.10(2) - Please ensure that the diapering tables are within an arm's reach from the sinks in all diapering rooms.

**Correction Deadline: 12/15/2020**

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 08/05/2019 |     |
| Staff # 2                | Met |
| Date of Hire: 10/01/2018 |     |
| Staff # 3                | Met |
| Date of Hire: 08/03/2011 |     |
| Staff # 4                | Met |
| Date of Hire: 11/13/2017 |     |
| Staff # 5                | Met |
| Date of Hire: 11/28/2016 |     |
| Staff # 6                | Met |
| Date of Hire: 01/17/1995 |     |
| Staff # 7                | Met |
| Date of Hire: 10/30/2017 |     |

**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete for 20 staff.

**Comment**

Director provided four files for employees hired since last visit.

**Comment**

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed more than 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training for 2019.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.