



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/29/2018 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 11:30 AM

CCLC-1903

Medlock Bridge Montessori School

5815 Medlock Bridge Parkway Johns Creek, GA 30022 Fulton County
(770) 623-1965 7335@montessori.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/29/2018	Monitoring Visit	Good Standing	
10/11/2017	Licensing Study	Good Standing	
03/15/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 2L-Yellow	One Year Olds and Two Year Olds and Three Year Olds	2	12	C	26	C	NA	NA	Snack
Main	B: 1R-Blue	Three Year Olds and Four Year Olds and Five Year Olds	2	17	C	28	C	NA	NA	Circle Time
Main	C: 2R-Purple	Three Year Olds and Four Year Olds and Five Year Olds	2	24	C	28	C	NA	NA	Centers
Main	D: 3L-Green	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	20	C	26	C	NA	NA	Centers
Main	E: 1L-Red	Two Year Olds and Three Year Olds	2	7	C	17	C	24	C	Snack
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 132				
Total # Children this Date: 80			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 132				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Small Yard	12	C
Main	B: Concrete Between Yards	4	C
Main	C: Large Yard	197	C

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 03/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Melissa Hickey-Wallace, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture was observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please ensure adult sized brooms are kept inaccessible to children in care.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Please ensure brooms/rakes and items being thrown away remain inaccessible to children in care. Please rebluff and redistribute mulch as necessary.

Correction Deadline: 3/29/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined, based on review of medication, that one medication was not accompanied by prescription information. Instructions and appropriate authorizations were observed on file.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 3/29/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The program does not have infants enrolled. Safe sleep rules were not evaluated on this date.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/12/2002

Staff # 2 Met

Date of Hire: 05/09/2017

Staff # 3 Met

Date of Hire: 05/30/1991

Staff # 4 Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Date of Hire: 05/09/2016

Staff # 5 Met

Date of Hire: 09/08/2014

Staff # 6 Met

Date of Hire: 05/30/2017

Staff # 7 Met

Date of Hire: 12/03/2001

Staff # 8 Met

Date of Hire: 04/24/2017

Staff # 9 Met

Date of Hire: 05/02/2003

Staff # 10 Met

Date of Hire: 05/10/1999

Staff # 11 Met

Date of Hire: 11/23/1992

Staff # 12 Met

Date of Hire: 12/01/1989

Staff # 13 Met

Date of Hire: 08/10/2011

Staff # 14 Met

Date of Hire: 08/01/2003

Staff # 15 Met

Date of Hire: 05/26/2017

Staff # 16 Met

Date of Hire: 07/24/2017

Staff # 17 Met

Date of Hire: 07/31/2006

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete. All staff were observed to have comprehensive background checks on file.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of health and safety orientation. Please ensure that new staff obtain the training within 90 days of hire.

591-1-1-.31 Staff(CR)

Met

Comment

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.