



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/2/2020    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:20 AM

**CCLC-1903**

**Medlock Bridge Montessori School**

5815 Medlock Bridge Parkway Johns Creek, GA 30022 Fulton County  
 (770) 623-1965 7335@montessori.com

**Regional Consultant**

LaToya Longshore

Phone: (470) 542-7388

Fax:

latoya.longshore@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/02/2020	Licensing Study	Good Standing	
10/22/2019	Licensing Study	Good Standing	
04/17/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 2L-Yellow	One Year Olds and Two Year Olds	2	10	C	26	C	NA	NA	Outside, Transitioning
Main	B: 1R-Blue	Three Year Olds and Four Year Olds and Five Year Olds	2	8	C	28	C	NA	NA	Circle Time
Main	C: 2R-Purple	Three Year Olds and Four Year Olds and Five Year Olds	1	8	C	28	C	NA	NA	Circle Time
Main	D: 3L-Green		0	0	C	26	C	NA	NA	
Main	E: 1L-Red		0	0	C	17	C	24	C	
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 132				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 132				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Small Yard	12	C
Main	B: Concrete Between Yards	4	C
Main	C: Large Yard	197	C

**Comments**

An Administrative Review was conducted on November 2, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 2, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Melissa Hickey-Wallace, Program Official

Date

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LaToya Longshore, Consultant

Date



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### Findings Report

**Date:** 11/2/2020 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:20 AM

#### CCLC-1903

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

#### Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

#### Technical Assistance

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, the playground was not observed due to inclement weather.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

#### Comment

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Technical Assistance**

**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Staff # 2 Met  
Date of Hire: 05/30/1995

Staff # 3 Met  
Date of Hire: 05/10/1999

Staff # 4 Met  
Date of Hire: 11/23/1992

Staff # 5 Met

**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Date of Hire: 07/27/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Staff # 7

Met

Date of Hire: 07/31/2006

Staff # 8

Met

Staff # 9

Met

Date of Hire: 01/07/2019

Staff # 10

Met

Staff # 11

Met

Date of Hire: 09/08/2014

Staff # 12

Met

Date of Hire: 10/07/2019

**Staff Credentials Reviewed: 2****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.