



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/11/2017 **VisitType:** Licensing Study

Arrival: 9:20 AM

Departure: 12:20 PM

CCLC-1903

Medlock Bridge Montessori School

5815 Medlock Bridge Parkway Johns Creek, GA 30022 Fulton County
 (770) 623-1965 7335@montessori.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/11/2017	Licensing Study	Good Standing	
03/15/2017	Monitoring Visit	Good Standing	
10/06/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 2L-Yellow	One Year Olds and Two Year Olds	2	11	C	26	C	NA	NA	Snack, Transitioning
Main	B: 1R-Blue	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	22	C	28	C	NA	NA	Centers
Main	C: 2R-Purple	Three Year Olds and Four Year Olds and Five Year Olds	2	16	C	28	C	NA	NA	Centers
Main	D: 3L-Green	Three Year Olds and Four Year Olds and Five Year Olds	2	19	C	26	C	NA	NA	Centers
Main	E: 1L-Red	Two Year Olds and Three Year Olds	2	10	C	17	C	24	C	Transitioning, Snack
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 132				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 132				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Small Yard	12	C
Main	B: Concrete Between Yards	4	C
Main	C: Large Yard	197	C

Comments

The purpose of the visit was to conduct a licensing study and to follow up on the previous visit from March 2017.

Plan of Improvement: Developed This Date 10/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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 Any Licensed Program Eligible to Participate
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 Raises the Bar in Child Care
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melissa Hickey-Wallace, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Met****Comment**

A variety of developmentally appropriate activities were observed to be provided.

Correction Deadline: 10/11/2017

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Observed-Variety Throughout Center. Equipment and furniture was observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Discussed with the director to secure all cords to the wall.

Correction Deadline: 3/15/2017**Corrected on 10/11/2017****.25(13) - Previous citation has been corrected in that hazards were observed to be inaccessible on this date.**

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed with the director to be watchful of playground equipment for peeling paint.

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Director stated that medication is not administered at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Current documentation of emergency drills were observed on file.

Correction Deadline: 10/16/2017**Safety**

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Technical Assistance

591-1-1-.30(1)(b)1 - Discussed with the director to be watchful of mats with exposed foam. Discussed using tape or other material as temporary repair.

Correction Deadline: 10/11/2017

Technical Assistance

591-1-1-.30(4) - Discussed with the director to ensure that mats are not stored so that children's bedding is touching others.

Correction Deadline: 10/11/2017

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/12/2002	
Staff # 2	Met
Date of Hire: 05/09/2017	
Staff # 3	Met
Date of Hire: 05/30/1991	
Staff # 4	Met
Date of Hire: 05/09/2016	
Staff # 5	Met
Date of Hire: 09/08/2014	
Staff # 6	Met
Date of Hire: 12/03/2001	
Staff # 7	Met
Date of Hire: 04/24/2017	

Staff # 8 Date of Hire: 05/02/2003	Met
Staff # 9 Date of Hire: 05/10/1999	Met
Staff # 10 Date of Hire: 11/23/1992	Met
Staff # 11 Date of Hire: 12/01/1989	Met
Staff # 12 Date of Hire: 08/10/2011	Met
Staff # 13 Date of Hire: 08/01/2003	Met
Staff # 14 Date of Hire: 05/26/2017	Met
Staff # 15 Date of Hire: 07/24/2017	Met
Staff # 16 Date of Hire: 07/31/2006	Met

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records Check(CR) Met****Comment**

Criminal Records Checks were observed to be complete. The director provided four files for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR Met**Comment**

Observed over 50% Certified First Aid & CPR. Discussed with the director to ensure that new staff obtain the certification within 90 days of hire.

591-1-1-.33 Staff Training Met**Comment**

Observed Complete Documentation Of Training. Discussed with the director to ensure that new staff obtain the health and safety orientation training within 90 days of hire.

591-1-1-.31 Staff(CR) Met**Comment**

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision